

**EATON UNDER HEYWOOD & HOPE BOWDLER PARISH COUNCIL**  
Clerk to the Council: Mrs Jean de Rusett, 12 Church Road, Brampton Bryan, Bucknell, SY7 0DH  
Telephone: 01547 519282  
eatonhopebowdlerpc@gmail.com website@www.eatonhopebowdler.co.uk

**THE ANNUAL MEETING**

**OF EATON UNDER HEYWOOD & HOPE BOWDLER PARISH COUNCIL**

**will be held at HOPE BOWDLER VILLAGE HALL**

**7,30pm on MONDAY 15<sup>h</sup> MAY 2023, following the Annual Parish Meeting.**

**COUNCILLORS ARE SUMMONED TO ATTEND TO DEAL WITH THE FOLLOWING BUSINESS Signed:**

*Jean de Rusett* Clerk to the Council, 9<sup>th</sup> May 2023

**A G E N D A**

1. **Election of Chairman for 2023/2024** and completion by Chairman of Acceptance of Office forms
2. **To confirm and agree the dates and venues for the meetings of the parish council for May 2022 to May 2023**
3. **To record those present and to receive apologies from absent members.**
4. **Declaration of interest relating to this meeting:** To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 & the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012
5. **Public question time:** 10 minutes allotted to members of the public to raise any questions with the parish councillors
6. **Minutes.** To approve and confirm as a correct record the Minutes of the parish council meeting held on 17<sup>th</sup> April 2023
7. **Matters Arising:** To consider matters arising from the Minutes of 17<sup>th</sup> April 2023
8. **Reports:** To receive a Report from Unitary Cllr Motley and any other reports.
9. **Planning:** To consider planning application 23/01511/VAR, variation of Condition 3 attached to planning permission 20/05193/FUL, to allow venue to stay open until 12pm on 18 days per year, at Eaton Manor, Eaton Under Heywood, SY6 7DH
10. **Correspondence:** To consider communications and correspondence received.
11. **Highways:** To consider highways and environmental matters.
12. **Finance:**
  - 12.1 – Consideration of Finance Report for May 2023 and approval of cheques to be authorised for payment.
  - 12.2 – To perform a verification of Clerk’s reconciliation between bank statement and cash book for May 2023.

- 12.3 – Review the insurance renewal offer.
- 12.4 – Preliminary consideration of provision of SmartWater Kits
- 12.5– Preliminary consideration of CIL application for SID unit

- 13. 2022 – 2023 Audit:** To consider the following Audit 2022 – 2023 matters:
- 13.1 – To note the Internal Audit Report
  - 13.2– To approve the Annual Governance & Accountability Return (AGAR)
    - 13.2.1 Annual Governance Statement
    - 13.2.2 Accounting Statements
    - 13.2.2 Analysis of Variances
  - 13.3- Approve the Certificate of Exemption
  - 13.4 -Set the Notice Period of the Exercise of Public Rights

- 14** Questions for the Chairman.

**Date and venue of the next Parish Council meeting  
Monday 19<sup>th</sup> June 2023, 7.30pm at Ticklerton Village Hall**