EATON UNDER HEYWOOD & HOPE BOWDLER PARISH COUNCIL

Clerk to the Council: Mrs Jean de Rusett, The Grange, Leinthall Earls, Leominster, Herefordshire HR6 9TS Tel: 01568 770640

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**ANNUAL GENERAL MEETING**

**Followed by Ordinary Business Meeting**

**of the Parish Council will be held at**

**TICKLERTON VILLAGE HALL**

**7,30pm on MONDAY 16th MAY 2016**

 **to commence immediately after the Annual Parish Meeting**

 **COUNCILLORS ARE SUMMONED TO ATTEND TO DEAL WITH THE FOLLOWING BUSINESS**

**Signed: Jean de Rusett Clerk to the Council, 10th May 2016**

**A G E N D A**

**ANNUAL GENERAL MEETING BUSINESS**

1. **Election of Chairman for 2016/2017**
2. **Approval of the Minutes of previous Annual General Meeting** – **18th May 2015**
3. **Matters arising from Annual General Meeting Minutes of 18th May 2015**

**4.** **Appointment of an Internal Auditor for 2016/2017**

**5**. **Appointment of Representatives to Council Committees – LJC**

**AGENDA**

**ORDINARY COUNCIL BUSINESS**

**1. Present and Apologies for absence**

 Members are asked to receive apologies from absent members.

**2. Declarations of Interest relating to this meeting**.

Members are requested to declare any Disclosable Pecuniary Interests they may have in matters to be considered at this meeting in accordance with the terms of the Localism Act 2011 s.32 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

**3. Approval of the Minutes of Previous Ordinary Meeting – April 18th 2016**

**4. Matters arising from Minutes of April 18th 2016**

**5. Unitary Councillor's Report**

**6. Reports from members**

**7. Consideration of the Internal Auditor’s Report on the Accounts for 2015/2016**

**8. Consideration and approval of the Annual Governance Statement and the Accounting Statement in the Annual Return for the year ended 31.03.16**

**9. Review of Financial Risk Assessment adopted 24th October 2011**

**10. Planning Applications** (none received as at 10.5.16)

**11. Communications and Correspondence**

**12. Finance : Finance Report for May 2016, cheques to be authorised** **for payment**.

**13. Minor Highways & Environmental Matters**

**14. Questions for the Chairman**

**DATE AND VENUE OF NEXT MEETING**

**MONDAY 20th JUNE 2015, 7.30pm HOPE BOWDLER VILLAGE HALL**