

EATON UNDER HEYWOOD & HOPE BOWDLER PARISH COUNCIL

Chairman – Councillor Graham Watts

**A MEETING OF THE PARISH COUNCIL WILL BE HELD AT
HOPE BOWDLER VILLAGE HALL on MONDAY 17th FEBRUARY 2020 at 7.30pm**

WHEN COUNCILLORS ARE SUMMONED TO ATTEND TO DEAL WITH THE FOLLOWING

AGENDA BUSINESS

Signed: *Jean de Ruseff* - Clerk to the Council - 10th February 2020

Clerk's address: 1, Pipe Aston Barns, Pipe Aston, Ludlow, SY8 2HG

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A G E N D A

1. To record those present and to receive apologies from absent members
2. To receive declarations of disclosable personal or pecuniary interests
3. Public Question Time - 10 minutes allotted
4. Approval and confirmation as a correct record of the Minutes of the meeting held on 20th January 2020.
5. Matters arising from the Minutes of the 20th January not included elsewhere on the Agenda
6. Reports: Unitary Councillor's Report and any other reports
7. Planning Applications:
20/00552/FUL – application for the erection of a general purpose agricultural building for machinery/hay/straw storage at Pheasant Cottage, Birtley, Church Stretton
8. Minor Highway & Environmental matters.
9. Communications and Correspondence to be considered
10. Review of Shropshire Council's Housing Needs Survey
11. Finance:
11.1 – Consideration of Finance Report for February 2020 and approval of cheques to be authorised for payment
11.2 – Verification of Clerk's Reconciliation of Cash Book/Bank Statements
12. Review/adoption of items for 2019/2020 Annual Audit including: Strategic Risk Assessment, Financial Regulations, Standing Orders, Fixed Asset Register, Data Protection/GDPR Policies, IT back-up procedures.
13. To pass a Resolution to add Cllr. P. Jenkins to the parish council's HSBC bank account mandate and for all signatories to complete the necessary mandate form and to authorise the closure of HSBC bank account ending 669.
14. Questions for the Chairman

**Date and Venue of the next Parish Council Meeting
Monday 16th March 2020 at Ticklerton Village Hall at 7.30pm**