

MINUTES

OF THE MEETING HELD on MONDAY 17th OCTOBER 2022
7.30pm at HOPE BOWDLER VILLAGE HALL

105/22 - Present

Cllr. G. Watts - Chairman
Cllr. B. Orme
Cllr. S Jones
Cllr. L. Gray

Apologies received and accepted from:

Cllr. T Madeley, Cllr. P Jenkins, Unitary Cllr. C Motley
Due to illness the Clerk was unable to attend the meeting: the Chairman took the Minutes.

In Attendance

One member of the public.

106/22- Declarations of Interest relating to this meeting.

Members are requested to declare any Disclosable Pecuniary or Personal Interests they may have in matters to be considered at this meeting in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

No declaration of interest were made.

107/22 – Public question time

No matters were raised.

108/22 – Approval of the Minutes of the meeting held on 18th July 2022

The Minutes of the Parish Council meeting held on 18th July 2022 had been circulated and considered by the councillors. No objections were raised to the Minutes.

Cllr. Orme **proposed** that the Minutes of 18th July 2022 be approved by the members.
Proposal **seconded** by Cllr. Jones

Vote: Unanimously members present voted to approve the Minutes of 18th July 2022 and they were duly signed by the Chairman as being a true record of the meeting.

109/22 – Matters arising from the Minutes of 18th July 2022

No matters arising from the Minutes were raised.

110/22 – Reports

Cllr. Motley was absent from the meeting. No other reports were given.

111/22 – Planning matters considered

No new applications had been received.

112/22 – Consideration of on-going Community Governance Review negotiations with Rushbury Parish Council and Acton Scott Parish Meeting re boundary changes/amalgamation.

112/22/1 – Rushbury Parish Council:

Prior to the meeting the Chairman had circulated to councillors a Proposal for the Merger of Eaton Under Heywood & Hope Bowdler Parish Council and Rushbury Parish Council. The Proposal had been drafted by Mr Colin Stevenson, acting Chairman of Rushbury Parish Council, following discussions with the Chairman and Cllr. Jenkins in August to discuss a budget and to review what resources the joint parish councils have.

The conclusions reached following their meeting, and set out in the Proposal are:

- A merged council would be more effective in representing the two communities.
- The communities represented by the two councils are geographically and socially very similar.
- A merged council should be more cost effective in delivery of responsibilities.
- A merger is no threat to local representation,
- Therefore both councils request Shropshire Council to facilitate a merger between the two parish councils as part of its Community Governance Review.

The Proposal was considered by councillors. Subject to any issues raised concerning Land Registry Registrations if the merger proceeds, and subject to the possible annexation of Harton to join Acton Scott Parish Meeting, the Chairman **Proposed** that the merger of Eaton Under Heywood & Hope Bowdler Parish Council with Rushbury Parish Council should be agreed. Proposal **seconded** by Cllr. Jones.

Vote: Councillors voted unanimously in support of the Proposal.

112/22/2 – Acton Scott Parish Meeting

A communication had been received from Mr Francis Acton asking for details of the owners of various properties in the Hatton area, so he could write to them with the proposal that Hatton becomes part of Acton Scott. It was agreed at the meeting that the Clerk should make the details available to Mr Acton..

113/22 – Consideration of Correspondence and Communications

The following items of correspondence were considered by the councillors:

1. 26.7.22 – email M Laidlaw, planning officer, confirming the stone removal works occurring in a field near New Hall Farm are authorised and the land owner does not need planning permission. Once the works are completed the field will be returned to its natural state.
2. 31.8.22 – Report from West Mercia Police’s PCSO Darren Barrett of the Safer Neighbourhood Team advising on what steps the Police have taken in respect of the parish council’s Local Policing Community Charter.

3. 4.10.22 – email from Severn Trent advising they are submitting an application for the closure of Ticklerton Junction to Lower House Farm, effective 01.11.22 to 03.11.22 from 08.00 to 16.00 for washout renewal. Application was granted and works will go ahead.
4. Planning notification. 22/03130/FUL – application for erection of a cover to the existing livestock handling area at Heywood Farm, Common Lane, Soudley, SY6 7HG. Permission granted on 30.09.22

114/22 – Highways and Environmental matters

It appears that repairs are needed to the Hope Bowdler bus shelter – the window pane is lying in the grass. The Chairman will ask the Clerk to deal with the matter.

115/22 - Finance Report for August/September/October 2022

Precept Funds – balance b/fwd from July 2022		£7,305.98
Less: Clerk's net salary for August/September	£333.00	
HMRC payment for PAYE on Clerk's salary	<u>£ 83.40</u>	
	£416 .40	<u>£ 416.40</u>
		£6,889.58
Less: Payments to be made on 17th October 2022 from Precept Fund		
• HSBS bank charges for July £8.20, for August £6.20, for Sep - £5.00 – total		£ 19.40
• Clerk's net salary for October 2022		£166.60
• HMRC - PAYE on Clerk's October 2022 salary		£ 41.60
• <u>Admin expenses incurred in Sept/October 2022 paid by Clerk and reclaimed by her.</u>		
• Contribution towards telephone/internet provision for Sept/October 2022 @ £20 per month	£40.00	
• Postage stamps	£ 5.44	
• 1 ream A4 copy paper	<u>£ 4.75</u>	
	Total of admin. expenses	<u>£50.19</u>
		£277.79
	Balance of Precept fund c/fwd to November 2022	<u>£ 277.79</u>
		<u>£6,611.79</u>

Cllr. Jones **Proposed** that the cheques listed be approved for payment.

Proposal **Seconded** by Cllr. Gray

Vote: Proposal approved by an unanimous vote.

Ring Fenced funds held by Parish Council

<u>Balance of environmental/maintenance fund</u> b/fwd from July 2022	£1,130.93
<u>Neighbourhood Fund</u> – balance b/fwd from July 2022	£ 451.59

Total funds held by Parish Council following authorisation & presentation of the above cheques.

•	Precept Fund	£6,611.79
•	Environmental/Asset Maintenance Fund	£1,130.93
•	Neighbourhood Fund grant	<u>£ 451.59</u>
		<u>£8,194.31</u>

2. Bank Statement/Cash Book reconciliation.

In the absence of the Clerk this item is deferred to the November 2022 meeting.

3. SAA Audit. It was agreed to opt into the next five year audit appointments for external auditors.

116/22 - Questions for the Chairman

There being no further business to conduct, the Chairman thanked everyone for their attendance and closed the meeting at 8.00pm

Date & Venue of the next Parish Council meeting
Monday 21st November 2022, 7.30pm at Ticklerton Village Hall.

SIGNED Peter Jenkins

DATED 21st November 2022