

MINUTES

OF THE MEETING HELD AT HOPE BOWDLER VILLAGE HALL

ON MONDAY 18th MARCH 2019 AT 7.30pm

026/19 - Present

Cllr. G. Watts - Chairman
Cllr. C. Pugh
Cllr. S Jones
Cllr. B Orme

Apologies for absence were accepted from:

Cllr. T. Madeley, Cllr. P Jenkins and Cllr. L Gray

In Attendance

Clerk, Mrs J de Rusett

027/19 - Declarations of Interest relating to this meeting.

Members are requested to declare any Disclosable Pecuniary or Personal Interests they may have in matters to be considered at this meeting in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

No declarations were made.

028/19 – Public question time

No members of the public attended.

029/19 - Approval of the Minutes of the meeting held on 18th February 2019

The Minutes of the parish council meeting held on 18th February 2019 had been circulated and considered by the councillors. No objections were raised to them.

Cllr. Jones **proposed** that the Minutes be approved by the members.

Proposal **seconded** by Cllr. Orme

Vote: With one abstention the members present voted to approve the Minutes of 18th February 2019 and they were duly signed by the Chairman as being a true record of the meeting.

030/19 Matters arising from the Minutes of the meeting on 18th February 2019 not dealt with elsewhere on the Agenda

The Clerk advised that she will be attending a Housing Needs Survey meeting at Culmington Village Hall on the 27th March 2019 and will report back to the members thereafter. All other matters arising were dealt with elsewhere on the Agenda.

031/19 – Reports

In Unitary Cllr. Motley's absence there were no reports.

032/19 – Planning application

19/01082/FUL. Application for a replacement administrative building, creation of additional office space and alterations to existing buildings to create office and storage space at Eaton Manor, Eaton Under Heywood, SY6 7DH

Members had considered an application at the January meeting, which was approved, but the applicants now wish to make amendments to that scheme. The members considered the revised application and plans carefully. After due consideration:

The Chairman **Proposed** that the parish council should support this application.

Proposal seconded by Cllr. Jones

Vote: Members voted unanimously to support the Proposal and thus support the application.

033/19 – Minor Highway & Environmental matters

Kinch Parry have now completed their JCB works around the parish: after payment of their invoices £1,139 of the Environmental Grant remains to be carried forward to financial year 2019/2020.

Cllr Madeley reported that Highways have carried out a superb job on resurfacing the lane from Eaton through New Hall and on to Harton. It was agreed the Clerk will write and thank them.

Cllr. Pugh reported that a brook which passes through a pipe under Darby Lane by the entrance to Whitefield Farm, frequently blocks when it rains and for a short while as much as three feet of surface water can cover the road. It was agreed the Clerk will raise this problem with Highways: a much larger bore pipe is needed to carry the rainwater.

Cllr. Orme reported that there are many bad pot holes along the road from Harton to Wolverton and on to Alcaston. The Clerk to report them to Highways.

034/19 - Correspondence and Communications

The councillors considered the following items and discussed responses.

1. Notification from Matt Jones, Snr. Policy Officer, Planning Policy Team, Shropshire Council with information about CIL funds awarded to Shropshire town and parish councils. Eaton Under Heywood & Hope Bowdler are entitled to £3,145.35. The fund has to be spent on:
 - (1) the provision, improvement, replacement, operation or maintenance of infrastructure, or
 - (2) anything else concerned with addressing the demands that development place on an area (ie any need which arises as a result of any new building work which gave rise to the levying of CIL on the developer).

2. Road closure notification: Closure of the unclassified lane leading from the Onibury House junction on the A49 to Greenway Cross, Onibury. Road to be closed until 22nd March 2019 for new water main to be laid.
3. Notification from SC planning department re 18/05800/FUL – application for the extension to a dairy building to create milk processing room, at Hatton Manor Farm, Hatton, Church Stretton, SY6 6QP: Planning permission granted - 18.02.19
4. Invitation to councillors to attend a meeting at the Sylvester Horne Institute, Church Stretton at 7pm onwards on Tuesday 30th April 2019 to look at and discuss the Place Plan for the Church Stretton area. A draft plan will be circulated in advance of the meeting. Contact is Vicky Turner, Place Plan Officer, Shropshire Council – vicky.turner@shropshire.gov.uk (NB Cllrs Jones and Jenkins have indicated they will attend to represent this parish council)
5. 18.03.19 – Invitation from Shropshire Council to consult on proposed changes from September 2019 to travel expenses assistance for SEND Nursery and Post-16 Students. Consultation closes on 26th April 2019 and can take place by post –

Transport Consultation
 Passenger Transport Commissioning Group
 Shropshire Council
 Shirehall
 Shrewsbury, SY2 6ND

Or email – special.transport.team@shropshire.gov.uk

Full details of what the council currently provides can be found on :
www.shropshire.gov.uk/education-travel-assistance-sen-pupils.

In short, SC is proposing to withdraw providing transport for any new applicants from September 2019. Children already receiving travel assistance will not be affected.

SC proposes to withdraw the provision of transport for nursery/pre-school students from September 2019. It will therefore fall to the parents to pay for transport.

SC also proposes – where 16 - 19 year old students are concerned – to:

1. Increase the lower rate contribution to 50% of the cost of the mainstream scheme from £142.50 to £437, maintaining the upper limit scheme at its current £875.
2. To expand the parental contribution scheme to include SEND post 16 students, in line with the mainstream scheme, with the lower rate contribution of £437.50 and the upper limit contribution of £875 p.a.
 Parents have to pay the contribution either each term or annually.

Councillors discussed their response to this consultation: they were all appalled that the poorest in our rural society are being made to pay substantial sums in order to get their children to school. All school transport in many urban areas, for example London, is free: they questioned why rural families have to be penalised in this fashion.

It was felt the cost of the consultation process itself was probably costing more than SC planned to save by this unjust scheme.

It was also noted that although property and business taxes rise exponentially, services decline. The removal of waste collection bins has led to an increase in fly tipping. Village Halls now have to pay property taxes: the cost to Ticklerton Village Hall is 10% of its total annual income.

The Clerk was asked to formulate a response to the consultation.

035/19 – Finance Report for March 2019

035/19/1 – Finance Report

1. **Precept Fund:** balance b/fwd from February 2019 **£3,000.48**
LESS Cheques authorised to be drawn on Precept funds on 18.03.19

1.	Clerk's net March 2019 net salary	£132.36	
2.	HMRC – PAYE on Clerk's March 2019 salary	£ 25.20	
3.	<u>Administrative expenses paid by Clerk in March 2019 on behalf of parish council and reclaimed by her</u>		
•	Contribution towards telephone/Broadband provision for March 2019.	£15.00	
•	12 x 2 nd class stamps	£ 6.96	
•	Electricity for HBVH on 18.03.19	£ 4.00	
•	Travelling expenses claimed at 45p per mile 18.03.19 to Hope Bowdler Village Hall – 45 miles 26.03.19 To Culmington Village Hall for Place Plans & Housing Needs Survey meeting 15 miles claimed as cost shared with Diddlebury PC		
	Total mileage: 60 miles @ 45p	<u>£27.00</u>	
	Total of Clerk's March 2019 expenses	<u>£52.96</u>	£ 52.96
			<u>£210.52</u>
			<u>£ 210.52</u>
	Balance of Precept Fund c/fwd to May 2019		<u>£2,789.96</u>

2. **Ring-fenced sums held by Eaton Under Heywood & Hope Bowdler Parish Council**

•	Environmental Grant: balance b/fwd from February 2019	£2,231.18	
	Less: Inv. 181929 from Kinch Parry for JCB work in Feb.	£499.20	
	Less: Inv. 181934 from Kinch Parry for JCB work in March	<u>£592.80</u>	
		£1,092.00	<u>£1,092.00</u>
	Balance c/fwd to May 2019		<u>£1,139.18</u>
•	Transparency Code grant:		
	Balance b/fwd from February 2019	£902.17	
	Less: Inv. No. 201902-458 Stretton Internet	<u>£ 45.00</u>	
	Balance c/fwd to March 2019		<u>£857.17</u>

Cllr. Orme **Proposed** that the above listed cheques be duly authorised for payment

Proposal seconded by: Cllr. Pugh

Vote: Proposal carried by an unanimous vote.

3. **Total funds held by parish council following this meeting:**

•	Precept Fund	£2,789.96	
•	Environmental Grant Fund	£1,139.18	

- **Transparency Code grant**

£ 857.17

£4,786.31

035/19/2 – Verification of Reconciliation

HSBC Bank Statement number 89 was presented to members to verify the Clerk's reconciliation between the bank statement and the parish council's Cash Book. Cllr. Jones verified the reconciliation.

035/19/3 – Proposal to appoint Cllr. Steven Jones as a signatory to the parish council's HBSC current bank account.

The Chairman **proposed** that Cllr. Steven Jones should become an additional cheque signatory to the parish council's HSBC current account, the existing signatories being Cllr. G Watts, Cllr. T Madeley, Cllr. B Orme and Cllr. C Pugh

Proposal seconded by Cllr. Pugh

Vote: Members voted unanimously to appoint Cllr. Steven Jones as a signatory to the parish council's bank account with HSBC.

Following the appointment of Cllr. Jones, those members present completed the bank mandate form. Cllr. Madeley also needs to provide information before the form can be lodged with the bank: the Clerk will attend to this.

035/19/4 – initial consideration of Community Infrastructure Levy fund ("CIL")

The Parish Council is due to receive in April the sum of £3,145.35. According to the Place Plan Review published by Shropshire Council in 2017, this parish council's priorities (for CIL expenditure) were: (1) provision and maintenance of facilities for sport, recreation and leisure, including allotments, and (2) facilitation of better Broadband coverage.

In fact the parish council had asked for none of these items – they were a creation of Shropshire Council.

In the next Place Plan Review (which is now two years overdue) the parish council needs to agree a scheme for utilizing the £3,145 which satisfies the strict criteria Shropshire Council impose. If the CIL fund has not been spent within five years, it will be subject to recoupment.

036/19 – Consideration of matters to be raised at the Annual Parish Meeting and the Annual General Meeting on 20th May 2019.

The arrangements for the above meetings were discussed.

037/19 - Questions for the Chairman

No questions were raised.

There being no further business to conduct, the Chairman closed the meeting at 8.40pm

**Date & Venue of the Annual Parish Meeting, the Annual General Meeting and the ordinary business Parish Council meeting
Monday 20th May 2019 at Hope Bowdler Village Hall – 7.30pm**

SIGNED _____ *Graham Watts*

DATED: _____ **20th May 2019**