EATON UNDER HEYWOOD & HOPE BOWDLER PARISH COUNCIL

**M I N U T E S**

# OF THE MEETING HELD AT HOPE BOWDLER VILLAGE HALL

**MONDAY 18th APRIL 2016 at 7.30pm**

**037/16 Present & Apologies for absence**

**Present**

Cllr. G Watts - Chairman

Cllr. T Madeley

Cllr. B Orme

Cllr. S Jones

Cllr. C Pugh

Cllr. M Young

Cllr. L Gray

## Apologies for absence were received and accepted from

Unitary Cllr. C Motley

### In Attendance

Clerk, Mrs J de Rusett

**038/16: Declarations of Interest relating to this meeting.**

Members are requested to declare any Disclosable Pecuniary Interests they may have in matters to be considered at this meeting in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

No declarations were made.

**039/16 - Public Question Time**

No members of the public attended.

**040/16 - Approval of the Minutes of the Meeting 21st March 2016**

The Minutes of the meeting of 21st March 2016, having been previously circulated to all members and considered by them, were approved by the members and signed by the Chairman of that meeting, Cllr. T Madeley, as being a true record of the meeting.

**041/16: Matters arising from the Minutes of the of 21st March 2016 not dealt with elsewhere in the Agenda**

033/16/1: Cllr. Pugh has not yet had an opportunity to move the bench at the Gaerstones lay-by but will do so as soon as possible.

033/16/2: Cllr. Orme has asked Mr Graham Reynolds to attend the meeting tonight, to be interviewed as a potential candidate for the HMO role.

029/16: The Clerk confirmed that the new website is almost ready to be launched - she is having a training session at home tomorrow and the website should be ready for public use soon thereafter. The 2ShropNet website is being closed on 1st June 2016. The new website is: **www.eatonhopebowdler.co.uk.** She has placed a notice of the new website address in the Parish Magazine.

**042/16 - Unitary Councillor's Report**

Cllr. Motley was unable to attend the meeting.

**043/16- Reports from Councillors**

Cllr. Gray reported on fraud alerts: there has been a spate of elderly people opening and responding to fraudulent emails.

The Church Stretton 50th Annual Parish Assembly is to be held on 19th April 2016 at the Sylvester Horne Institute.

The judicial review of the moving of the library to the school has finished: the library is not moving to the school but nothing has been decided as to where it will be located.

**044/16 - Minor Highways & Environmental matters**

044/1/6/1 - Appointment of a Highways Maintenance Officer (HMO)

Mr Graham Reynolds of Church Stretton attended the meeting and indicated he was willing to undertake the work necessary for the HMO role. The terms and conditions of the appointment were discussed and Mr Reynolds was duly appointed by a unanimous vote. The Clerk will provide him with all the necessary paperwork for the role including time sheets and a map of the parish.

044/16/2 - Highways work around the parishes

All members of the council deplored the state of the roads: many roads have pot holes 6" deep and the diameter of a dustbin lid. The road is so bad at New Hall that it is impossible to navigate around the holes: Cllr. Pugh's daughter's horse stumbled in a pothole and injured its leg. The Clerk has reported to Highways on the state of the roads and the blocked drain at Eaton for months, without so much as an acknowledgement, far less any action. It was agreed the Chairman will take up the issue with Cllr. Motley and Mr Keeland of Highways at the Chair's meeting at Culmington on the 26th April.

**045/16 - Correspondence and communications**

The members considered the following items of correspondence.

1. March 2016: Details about Post-16 Education Transport Assistance for entitled Shropshire Students - consultation on arrangements for September 2016.

 Proposal:

 For students whose families are on defined benefits - cost will be £142.50 per academic year.

 For students who families receive no defined benefits - cost will be £875 per academic year.

 To comment visit: Schooltransport@shroshire.gov.uk by Friday 29th April 2016

2. Great Shropshire Outdoors - details about how to get involved with Parish Paths Partnerships and Wardens.

3. Note Clerk to Kinch Parry Ltd asking them to contact Cllr. Pugh

4. 29.3.16 email from Lisa Bedford re grants available for youth activities.

5. 30.3.16 - email from Lisa Bedford re LJC public meeting on 9th June at Acton Scott Village Hall. Cllr. S Jones has indicated he may be able to attend.

6. 04.04.16 - Notification from Planning Dept. re 15/00708/FUL - erection of extensions and conversion of barn and outbuilding to form an annexe at Ticklerton Hall, Ticklerton, and 15/00709/LBC (Listed Building Consent) re the above.

 Planning permissions granted 26.02.16.

7. 08.04.16 - notification that Precept of £3,240 will be paid on 29th April 2016

8. Notification from Clerk to Highways Department, Craven Arms of potholes needing repair at New Hall and on road between Ticklerton and Walls Bank. (No response received)

9. 15.04.16 - notification from police via Lisa Bedford of a spate of burglaries to community buildings in South Shropshire.

**046/16 - Finance reports for April 2016 and cheques to be authorised for payment**

046/16/1 - Finance Report

**Precept balance b/fwd. from 21st March 2016 £2,550.27**

LESS: cheques authorised by members for payment on

18th April 2016

1. Clerk’s net salary for April 2016 £126.16

1. HMRC – PAYE on Clerk’s April 2016 salary £ 31.40

3. Expenses incurred by the Clerk in April

 2016 in connection with Parish Council business:

* Contribution to Broadband/telephone and

 office overheads - April 2016 £10.00

* 12 x 2nd class stamps £ 6.60
* 1 x HP364 black ink cartridge £ 8.20
* Electricity for HBVH meeting £ 2.00
* Travelling expenses claimed at 30p per mile:

 18.04.16 - To Hope Bowdler Village Hall for

 PC meeting - 46 miles

Total: 46 miles @ 30p per mile £13.80

Total of Clerk's expenses April 2016 £40.60 £ 40.60 £198.16 £ 198.16 **Balance of Precept as at 18.04.16 £2,352.11**

**Ring Fenced Funds**

**1. Highways & Environmental Grant**

 Balance of Highways & Environmental Grant b/fwd from April 2016  **£1,518.73**

**2. Transparency Code Grant** balance b/fwd from March 2016 **£2,004.20**

Less: Web Orchard Invoice No. 4729 dated 13.4.16 £1,164.00

Balance of Transparency Code Grant c/fwd **£ 840.20**

**046/16/2 - Reconciliation of HSBC Bank Statement number 55**

 The Clerk presented to councillors for verification a cash book/bank statement reconciliation, which was duly verified by Cllr. S Jones.

**047/16 - Arrangements for the Annual Parish Meeting and the Annual General Meeting**

The APM and AGM will be held at Ticklerton Village Hall on the 16th May 2016. Cllr. Orme agreed to ensure that the hall would be available. No members are planning to stand down as councillors, so no elections will be needed.

**048/16 - Questions for the Chairman**

No questions were raised for the Chairman.

 There being no further business to conduct, the Chairman closed the meeting at 8.20pm

 **Date & Venue of next Meeting - Annual Parish Meeting & Annual General Meeting**

Monday 16th May 2016, 7.30pm at Ticklerton Village Hall

 **MINUTES SIGNED BY:**

 **DATED**