EATON UNDER HEYWOOD & HOPE BOWDLER PARISH COUNCIL

**A MEETING OF THE PARISH COUNCIL WILL BE HELD AT HOPE BOWDLER VILLAGE HALL on MONDAY 20th FEBRUARY 2017 at 7.30pm**

**WHEN COUNCILLORS ARE SUMMONED TO ATTEND TO DEAL WITH THE FOLLOWING BUSINESS**

 Signed: **Jean de Rusett -** Clerk to the Council - 13th February 2017

Clerk's address: The Grange, Leinthall Earls, Leominster, Herefordshire HR6 9TS

 Tel: 01568 770640 email: jeanderusett@btinternet.com

**A G E N D A**

1. To record those present and to receive apologies from absent members

2. To receive declarations of disclosable or pecuniary interests or requests for dispensations.

3. Public Question Time - 10 minutes allotted

4. Approval and confirmation as a correct record of the of Minutes of the Meeting held on 16th January 2017

5. Matters arising from the of Minutes of 16th January 2017

6. Reports:

 6.1 - Unitary Councillor's Report

 6.2 - LJC Report

 6.3 - Report from Clerk on Elections Course attended on 17.2.17

7. Planning matters: No applications received to date.

8. Minor Highway & Environmental matters

9. Communications and Correspondence to be considered

10. Consideration and review of Risk Assessment

11. Finance:

 11.1 Finance Report for February 2017 and cheques to be authorised for payment

 11.2 Reconciliation of Cash Book/Bank Statement

 12. Questions for the Chairman

Date of next meeting -

**Monday 20th March 2017 in Ticklerton Village Hall - 7.30pm**