

**EATON UNDER HEYWOOD & HOPE BOWDLER PARISH COUNCIL**

**AN ORDINARY BUSINESS MEETING OF THE PARISH COUNCIL WILL BE HELD**

**AT**

**TICKLERTON VILLAGE HALL on MONDAY 14<sup>th</sup> MAY 2018 at 7.30pm**

Immediately following the Annual Parish Meeting and the Annual General Meeting

**WHEN COUNCILLORS ARE SUMMONED TO ATTEND TO DEAL WITH THE FOLLOWING**

**AGENDA BUSINESS**

Signed: *Jean de Rusett* - Clerk to the Council - 8<sup>th</sup> May 2018

Clerk's address: The Grange, Leinthall Earls, Leominster, Herefordshire HR6 9TS

Tel: 01568 770640 email: [eatonhopebowdlerpc@gmail.com](mailto:eatonhopebowdlerpc@gmail.com)

Website: [www.eatonhopebowdler.co.uk](http://www.eatonhopebowdler.co.uk)

**A G E N D A**

1. To record those present and to receive apologies from absent members
2. To receive declarations of disclosable personal or pecuniary interests
3. Public Question Time - 10 minutes allotted
4. Approval and confirmation as a correct record the Minutes of the meeting held on Monday 16<sup>th</sup> April 2018
5. Matters arising from the of Minutes of 16<sup>th</sup> April 2018 not included on the Agenda
6. Unitary Councillor's Report;
7. Planning Application:  
**18/0177753/FUL** – application for the conversion of an existing garage and store into a home gym and store at Hope Bowdler Court, Hope Bowdler, SY6 7DD
8. Minor Highway & Environmental matters.
9. Communications and Correspondence to be considered
11. To review, consider and adopt a Complaints Policy
12. 2017/2018 Audit:
  - 12.1 – To consider and note Annual Audit Report prepared by Mrs S Hackett
  - 12.2 – To consider and approve end of year bank reconciliation, schedule of receipts and payments for 2017/2018 and Register of Assets.
13. To consider, approve and adopt Annual Governance & Accountability Return:-
  - 13.1 – To resolve to request an exemption from a limited review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015
  - 13.2 – To approve and sign the Certificate of Exemption
  - 13.3 – To approve and sign Section 1 – Annual Governance Statement 2017/2018
  - 13.4 – To approve and sign Section 2 – Accounting Statements for 2017/2018

14. Finance:
  - 14.1 - Finance Report for May 2018 and approval of cheques to be authorised for payment
  - 14.2 – Verification of Clerk’s Reconciliation of Cash Book/Bank Statements
15. Questions for the Chairman

**Date and Venue of the next Parish Council Meeting**  
**Monday 18<sup>th</sup> June 2018, 7.30pm at Ticklerton Village Hall**