

MINUTES

OF THE MEETING HELD AT TICKLERTON VILLAGE HALL

ON MONDAY 21ST JANUARY 2019 AT 7.30PM

001/19 - Present

Cllr. P Jenkins – Chairman of the meeting
Cllr. S Jones
Cllr. C Pugh
Cllr. B Orme
Cllr. T Madeley

Apologies for absence were accepted from:

Cllr. G Watts – Chairman and Cllr. L Gray

In Attendance

Clerk, Mrs J de Rusett, and Unitary Cllr. C Motley

002/19- Declarations of Interest relating to this meeting.

Members are requested to declare any Disclosable Pecuniary or Personal Interests they may have in matters to be considered at this meeting in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Cllr. Madeley made a Declaration of pecuniary and personal interest in the Agenda planning item **18/04850/FUL** and left the room whilst this application was discussed.

003/19 – Public question time

No matters were raised.

004/19 - Approval of the Minutes of the meeting held on 19th November 2018

The Minutes of the parish council meeting held on 19th November 2018 had been circulated and considered by the councillors. No objections were raised to them.

Cllr. Jones **proposed** that the Minutes be approved by the members.

Proposal **seconded** by Cllr. Madeley

Vote: by a unanimous vote the members present approved the Minutes and they were duly signed by the Chairman as being a true record of the meeting.

005/19 Matters arising from the Minutes of the meeting on 19th November 2018 not dealt with elsewhere on the Agenda

098/18: The Clerk advised she had written to Highways on 20.11.18 about the state of the road at New Hall and asked members if any action had been taken. Cllr. Pugh thought that

some work had been carried out: Cllr. Madeley said repairs had also been carried out in Eaton.

100/18a It was agreed at the last meeting that the parish council would apply for an Environmental & Maintenance Grant of £250 for the financial year 2019/2020. She has not yet made the application as she fears it could prejudice the EMO grant reserves, making them vulnerable to recoupment. She felt it is better to wait until the new financial year commences (01.04.19) and review the situation then. Unitary Cllr. Motley's view was this was a prudent course of action.

100/18b: The Clerk advised Diddlebury Parish Council are poised to purchase a mobile speed awareness unit and have indicated a willingness to share it with other parishes. It would be manned at all times by two operators so would not be vulnerable to theft or vandalism. The operators would need high viz clothing: 2 winter jackets and 2 summer vests would cost approximately £70 and a risk assessment would need to be produced. Matter to be revisited once the unit has been purchased and trialled.

006/19 – Unitary Councillor Motley's Report

Cllr. Motley advised that as a result of a large application coming forward in one of the Corvedale parishes, Shropshire Council's Housing Enabling Officer was advising that parishes should have a current Housing Needs Survey, particularly where Parish or Neighbourhood Plans may be rather out of date. Although this parish is designated as Open Countryside, planning advice allows for rural exception sites and in the absence of a Housing Needs Survey these may be difficult to rebut. She suggested the Clerk contact Maria Howells of Shropshire Council for advice on how the parish should proceed. Cllr. Madeley asked that a review of our Parish Plan be put on the Agenda for the next meeting.

Cllr. Motley advised that Claire Fildes, Great Outdoors Partnership Manager, has been asked to take responsibility for putting together a cultural and heritage strategy for Shropshire. Cllr. Motley commented that it was extremely unfortunate that Cabinet had taken the decision to disband the Community Enablement Team as they could have made a valuable contribution to the work.

Cllr. Motley advised that a Community Fund is available which may enable parish councils to apply for grants. She will obtain further details for the next meeting.

Cllr. Motley, representing the Shropshire Hills AONB, met Julian Glover, who has been commissioned by the Secretary of State at Defra to undertake a review of the AONBs and National Parks. She contributed to three meetings with Mr Glover during the two days of his visit to Shropshire, which covered a wide range of topics concerning AONBs and protected landscapes. We await his findings with interest.

Members representing the south of the county had a very frank and open meeting with the Leader of the Council (at their request) and expressed their frustration at the poor service delivery and lack of opportunities in the south of the county as opposed to the centre and north. Members were particularly concerned about the state of the southern roads and lanes. They were also concerned at the failure to distribute Community Infrastructure Levy funds: to date the chief beneficiaries appear to be towns in the north and centre of the county which need new classroom space as a result of housing developments. Members strongly requested the reinstatement of the post of Commissioner for the South of the county which had ceased without warning last year.

The new Director of Place, Mark Barrow, is keen to develop a Rural Strategy for the county. Cllr. Motley will work with him on this, using valuable evidence from Rural Services Network with the object of revitalising rural areas in Shropshire.

007/19 – Planning applications

7.1 18/05800/FUL. Application for the erection of an extension to the dairy building to create a milk processing room at Hatton Manor Farm, Hatton, SY6 6QP

It was noted there were no public or consultee objections on the Planning Portal to this application. After discussion:

Cllr. Pugh **Proposed** that the parish council supports this application and raises no objections to it.

Proposal seconded by: Cllr. Madeley

Vote: Members voted unanimously in support of the Proposal.

7.2 – 18/05656/FUL – application for the conversion and extension of domestic garage to form separate dwelling and alteration to existing vehicular access at Hysbatch, Ticklerton, SY6 7DQ

It was noted there were no public or consultee objections on the Planning Portal to this application but there were various pre-conditions to the proposed drainage system. The applicants had sought pre-planning advice from the Planning Officers and had modified the present application to meet that advice. There was consternation however that supporting this application could lead to other people in the parish with a garage or a shed seeking permission to turn it into a separate or extra dwelling. It was noted that the new building is proposed for family reasons. After discussion:

Cllr. Pugh **Proposed** that although the application was a matter of some concern to the councillors in that by supporting it, a precedent could be set for every garage and shed owner in the parish to seek to convert their buildings into separate open market dwelling, in weighing up the particular circumstances of this application and given its unobtrusive location, the parish council vote to support this application.

Proposal seconded by: Cllr. Jones

Vote: Members voted unanimously in support of the Proposal.

7.3 – 18/04850/FUL – application for modifications to existing building including reduction in height and some demolition; creation of a building by the addition of external walls; creation of parking space; creation of a mezzanine floor; elevational alterations at Eaton Manor, Eaton Under Heywood, SY6 6DH

The essence of this application is to provide additional and better office space/facilities and parking to accommodate the increasing numbers of staff employed by the businesses being operated from Eaton Manor. A by-product will be the aesthetic enhancement of the Eaton Manor area by the renovation of old corrugated iron buildings. It is noted that Eaton Manor provide a lot of employment in this very rural area. Members also noted there were no public objections to the application, and the consultee comments, whilst containing a number of conditions, had no objections as such. After consideration of the plans and the above matters: Cllr. Pugh **Proposed** that the parish council support the application and raise no objections to it.

Proposal seconded by: Cllr. Jenkins

Vote: Members voted unanimously to support the Proposal.

008/1 – Minor Highway & Environmental matters

The Clerk inquired of the councillors whether Kinch Parry Limited had been active in the parish, clearing ditches, laybys etc. as she had requested they do. No councillor had seen any activity.

The Clerk advised that the rate of pay for the EMO had not been increased for at least five years: it currently stands at £10 per hour plus travelling expenses. The matter was debated and it was generally agreed the rate should be increased to £12 per hour. The Clerk will put the matter on the February Agenda so the matter can be put to a Resolution.

009/19 - Correspondence and Communications

The councillors considered the following items, none of which required a response.

1. 20.11.18 – letter Clerk to Kinch Parry giving instructions for the annual JCB works around the parish
2. 20.11.18 – letter Clerk to Mr Keyland, Highways Dept. again requesting that the road surface at New Hall, Eaton, be repaired. No response received.
3. 20.11.18 – letter Clerk to J & M Lawton, Oak Garden Services, thanking them for their work around the parish over a number of years.
4. 26.11.18 – email from Highways advising of road closure - Chelmick Road to Hope Bowdler junction with B4371 from 25th to 27th February 2019.
5. Email via SALC re the **Shropshire Local Plan Review – “Preferred Sites” Consultation** which will take place from 29.11.18 to 31.01.19. Anyone who wishes to comment on the delivery of local housing needs can access the consultation on www.shropshire.gov.uk/local-plan-consultation
6. 18.12.18 – email re **Shropshire Council – Bring Banks Consultation**. SC is promoting the extraordinary idea that by closing all the SC owned “bring bank site” (recycling etc) to save £230,000 p.a. it will help to reduce fly-tipping. More information on this proposal can be accessed at the **Bring Bank Site Consultation** website. The consultation closes 25th January 2019.
7. 20.01.19 – Parish Council’s response to the above consultation.
8. 20.12.18 – email from Andy Keyland, Highways Manager, briefing on planned pothole patching works on the B4371. Telephoning Highways to advise their notice on the B4371 says it will only be closed for one day, which is in error.
9. 15.01.19 – email from Stretton Internet (the parish council’s website administrator) that their charge rates will increase from £30 to £40 per hour from 01.04.19

010/19 – Setting of Precept Budget for 2019/2020 and authorising of Precept Requirement Form

The Clerk had prepared and circulated a further draft of the 2019/2020 Precept Budget taking account of the matters raised at its initial consideration in November. (a copy is annexed to these Minutes). The budget proposed a Precept figure of £4,686 for the administration costs of the parish council including £250 towards the EMO grant match-funding for 2019/2020 and this figure was accepted by the members.

Cllr. Jones **proposed** that the 2019/2020 Precept should be set at a figure of £4,686 and that the Requirement Form should be completed and lodged with Shropshire Council forthwith. Proposal **seconded** by Cllr. Jenkins

Vote: The members voted unanimously to support the Proposal.

The Requirement Form was duly signed by the Chairman and Clerk.

011/19 – Finance Report for December 2018/January 2019

1. **Precept Fund:** balance b/fwd from November 2018 **£3,648.29**

LESS Cheques authorised to be drawn on Precept funds on 21.01.19

1. Clerk's Dec 2018/January 2019 net salary	£264.72		
2. HMRC – PAYE on Clerk's Dec/January 2019 salary	£ 50.40		
3. <u>Administrative expenses paid by Clerk in `n December 2018/January 2019 on behalf of parish council and reclaimed by her</u>			
• Contribution towards telephone/Broadband provision for Dec 2018/Jan 2019. @ £15 per month	£30.00		
• Envelopes & note book	£ 6.99		
• Generic Epson ink cartridges (Badger Inks)	£14.98		
• Electricity for TVH on 21.01.19	£ 4.00		
• Travelling expenses claimed at 45p per mile			
21.01.19 – to Ticklerton Village Hall – 45 miles	<u>£20.20</u>		
Total of Clerk's Dec.2018/Jan 2019 expenses	<u>£76.17</u>	<u>£ 76.17</u>	
		<u>£391.29</u>	<u>£ 391.29</u>
Balance of Precept Fund c/fwd to February 2019			<u>£3,257.00</u>

2. **Ring-fenced sums held by Eaton Under Heywood & Hope Bowdler Parish Council**

• Environmental Grant: balance b/fwd from Nov. 2018 No claims made in Dec.2018/January 2019		<u>£2,231.28</u>
• Transparency Code grant: balance b/fwd from Nov. 2018		£1,007.17
Less: Inv. No. 201812-443 Stretton Internet		<u>£ 45.00</u>
Balance c/fwd to February 2019		<u>£ 962.17</u>

Cllr. Pugh **Proposed** that the cheques listed above be authorised for payment.

Proposal seconded by Cllr. Jenkins

Vote: Proposal unanimously carried by the members.

3. **Total funds held by parish council following this meeting:**

• Precept Fund	£3,257.00
• Environmental Grant Fund	£2,231.28
• Transparency Code grant	<u>£ 962.17</u>

4. Bank Statement/Cash Book Reconciliation

HSBC Bank Statement numbers 86 and 87 presented to members to verify the Clerk's reconciliation between the bank statements and the parish council's Cash Book and were duly verified by Cllr. Jones.

012/19 - Questions for the Chairman

No questions were raised.

There being no further business to conduct, the Chairman closed the meeting at 9.05pm

Date & Venue of the next Parish Council meeting,

Monday 18th February 2019 at Ticklerton Village Hall – 7.30pm

SIGNED Tony Madeley

DATED: 18th February 2019