

EATON UNDER HEYWOOD & HOPE BOWDLER PARISH COUNCIL

Chairman – Councillor Graham Watts

**A MEETING OF THE PARISH COUNCIL WILL BE HELD AT
TICKLERTON VILLAGE HALL on MONDAY 18th FEBRUARY 2019 at 7.30pm**

**WHEN COUNCILLORS ARE SUMMONED TO ATTEND TO DEAL WITH THE FOLLOWING
AGENDA BUSINESS**

Signed: *Jean de Russett* - Clerk to the Council - 11th February 2019

Clerk's address: The Grange, Leinthall Earls, Leominster, Herefordshire HR6 9TS

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A G E N D A

1. To record those present and to receive apologies from absent members
2. To receive declarations of disclosable personal or pecuniary interests
3. Public Question Time - 10 minutes allotted
4. Approval and confirmation as a correct record of the Minutes of the meeting held on 21st January 2019.
5. Matters arising from the Minutes of the 21st January 2019 not included elsewhere on the Agenda
6. Reports: Unitary Councillor's Report and any other reports
7. Planning Applications:
None received as at 11.02.19
8. Minor Highway & Environmental matters. Review of application for Environmental Maintenance Grant and Resolution to increase EMO's hourly rate from 01.04.19
9. Communications and Correspondence to be considered
10. Consideration of Housing Needs Survey and review of Parish Plan
11. Finance:
11.1 – Consideration of Finance Report for February 2019 and approval of cheques to be authorised for payment
11.2 – Verification of Clerk's Reconciliation of Cash Book/Bank Statements
12. Review of administrative procedures and assistance
13. Review of items for Annual Audit including Risk Assessment, Financial Regulations, and Fixed Asset Register
14. Questions for the Chairman

**Date and Venue of the next Parish Council Meeting
Monday 18th March 2019 at Hope Bowdler Village Hall at 7.30pm**