

EATON UNDER HEYWOOD & HOPE BOWDLER PARISH COUNCIL

BUDGET FOR 2024/2025 PRECEPT

To be approved & adopted at meeting on 15th January 2024

<u>Items budgeted for</u>	<u>Last year's budget for 2023/2024</u>	<u>Estimated expenditure as at 31.03.24</u>	<u>Suggested Budget for 2024/2025 Precept (Subject to Notes)</u>
<u>ADMIN ITEMS</u>			
1. Clerk's salary (gross figure from which PAYE. is deducted.)	£2,647.84	£2,647.84 plus £208 underpayment = £2855.84	£2,855.84 See Note 1 and NALC pay scales
2. Admin expenses inc.IT support, ink cartridges, stationery items, postage stamps, telephone and Broadband expenses, Clerk's travelling expenses, electricity for meetings.	£ 500.00	£ 478.00 estimated	£ 500.00
3. Insurance	£ 500.00	£ 497.54	£ 500.00
4. Hall hire	£ 140.00	£ 120.00	£ 140.00
5. Pay roll & pension administration	£ 120.00	£ 120.00	£ 120.00
6. Audit fees	£ 140.00	£ 120.00	£ 125.00
7. Contingency fund for items such as training courses, councillor's expenses, replacement office equipment	£ 200.00	£ nil estimated	£ 200.00
8. SALC affiliation fee	£ 250.00	£ 227.70	£ 250.00
9. Data Protection registration	£ 40.00	£ 40.00	£ 40.00
	C/fwd £4,537.84	£4,459.08	£4,730.84

	B/fwd.	£4,537.84	£4,459.08	£4,730.84
10. Parish Council assets maintenance and environmental maintenance		£ 250.00	£ 100.00 estimated	£nil
11. S.137 LGA 1972 Donations:		£ 400.00	£ 400.00	£ 400.00
12. WebOrchard – website hosting fee		£ 250.00	£ 228.00	£ 250.00
13. Website management fee		£ -	£ 12.50	£ 60.00
13. Bank Charges based on £7 per month		£ 90.00	£ 90.00	£ 90.00
TOTALS		£5,527.84	£5,289.58	£5,530.84
	23/24 Precept agreed at	£5,588.00	24/25 Precept agreed at	£5,588.00

Note to the Precept Budget

No. 1: Clerk's salary As per previous years, the NALC Annual Pay Scales were not available when the 2023/2024 Precept was agreed in January 2023. Thus, the Clerk's salary payable from 1st April 2023 had to be calculated on the previous year's Scales, namely at £12.73 per hour from 01.04.23. The Clerk's salary is based on NALC Pay Scale SCP 12, and she is paid for 4 hours a week, or 208 hours per annum, which produced a total annual payment of £2,647.84 when the 2023/2024 Precept Budget was agreed.

When the 2023 pay scales were finally published in November 2023, they showed the hourly rate for SPC 12 was £13.73 from 01.04.23. The Clerk is therefore entitled to 208 x £13.73 = £2,855.84 and thus by 01.04.24 will have been underpaid by £208. It was agreed that she should be paid these arrears. Method and timing for payment of arrears to be agreed at meeting on 15.01.24.

It was agreed the Clerk's salary for 2024/2025 will have to be calculated on the 2023/2024 figures, producing a sum of £2,855.84 and then be adjusted when the 2024/2025 NALC Pay Scales for 2024/2025 are available.

A precept budget to cover the parish council's 2022/2023 administrative and running costs was agreed in the sum of £5,588.00

Effect on council tax - Band D

Last year the 2023/2024 Precept of £5,588 resulted in a Council Tax Band D Parish Council Charge of **£30.87**

The Precept to **£5,588** in 2024/2025 will result in a total Council Charge of **£30.12**
(Each extra £100 costs £0.54, each £1000 costs £5.39)

Precept recent history

2023/2024 - £5,588
2022 /2023 - £6,472
2021/2022 - £5,252
2020/2021 - £5,252
2019/2020 - £4,686
2018/2019 - £4,556
2017/2018 - £3,900
2016/2017 - £3,240
2015/2016 - £2,535
2014/2015 - £3,000
2013/2014 - £3,000
2012/2013 - £2,650
2011/2012 - £1,850

2024 – 2025 Precept Budget – 15.01.24

J. de Rusett

Clerk/RFO to Eaton Under Heywood & Hope Bowdler Parish Council