

**EATON UNDER HEYWOOD & HOPE BOWDLER PARISH COUNCIL**

**Chairman – Councillor Graham Watts**

**A MEETING OF THE PARISH COUNCIL WILL BE HELD AT  
HOPE BOWDLER VILLAGE HALL on MONDAY 20<sup>th</sup> JULY 2020 at 7.30pm**

**WHEN COUNCILLORS ARE SUMMONED TO ATTEND TO DEAL WITH THE FOLLOWING  
AGENDA BUSINESS**

Signed: *Jean de Russett* - Clerk to the Council - 13<sup>th</sup> July 2020

Clerk's address: 1, Pipe Aston Barns, Pipe Aston, Ludlow, SY8 2HG

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**A G E N D A**

1. To record those present and to receive apologies from absent members
2. To receive declarations of disclosable personal or pecuniary interests
3. To approve and confirm as a correct record the Minutes of the meeting held on 16<sup>th</sup> March 2020 and to deal with matters arising from those Minutes.
4. To record in these Minutes all the actions taken by the Parish Council since 16<sup>th</sup> March 2020 using the delegated powers granted on 16<sup>th</sup> March 2020, including planning decisions, financial matters and approval of the 2019/2020 Audit and Annual Return as per attached list.
5. To extend the delegated powers granted to the Clerk on 16<sup>th</sup> March 2020 (Item 035/20 in the Minutes) to May 2021 or until a further review is conducted.
6. To pass a Resolution giving all Eaton Under Heywood & Hope Bowdler Parish Council councillors a dispensation from the provisions of S.85 of the Local Government Act 1972 until May 2021.
7. To consider communications and correspondence received and to take action as necessary.
- 8.. Finance:
  - 8.1 – Consideration of Finance Report for July 2020 and approval of cheques to be authorised for payment
  - 8.2 – Verification of Clerk's Reconciliation of Cash Book/Bank Statement
9. Questions for the Chairman

**Date and Venue of the next Parish Council Meeting  
Monday 21<sup>st</sup> September 2020, 7.30pm at 7.30pm at Ticklerton Village Hall  
subject to any re-imposition of Covid 19 lock-down regulations**

**Note to the public: The public and press are legally entitled to attend any parish council meeting. We require any members of the public attending to observe the risk controls we will have in place and to observe social distancing. If you have any symptoms of Coronavirus do not attend this meeting. This meeting is being held essentially to deal with Parish Council administrative matters: highways issues which members of the public have raised with the parish council will be deferred to the September meeting.**

Actions taken by the Parish Council pursuant to the delegated powers granted to the Clerk on 16<sup>th</sup> March 2020 (see Item 035/20 in the Minutes of 16.03.20) to be recorded in the Minutes of 20<sup>th</sup> July 2020 for publication purposes.

### **Finance.**

The Finance Reports, details of which are set out below, will be included in full in the Minutes of 20<sup>th</sup> July 2020.

Finance Report for April & May 2020. Cheques for £1,504.70 were approved by members by remote methods. The invoices and cheques were checked and signed by Cllr. Madeley and the Chairman,

Finance Report for June 2020. Cheques for £765.00 were approved by members by remote methods. The invoices and cheques were checked and signed by Cllr. Jenkins and the Chairman,

### **2019/2020 Audit & Annual Return (AGAR)**

The parish council's accounting books and records were audited on 10<sup>th</sup> May 2020. The audit report and the Annual Return documents were hand delivered to each councillor and they unanimously resolved to approve and adopt the documents. The Clerk and the Chairman signed the relevant forms on 26<sup>th</sup> May 2020. They were submitted to the External Audit on 29<sup>th</sup> May 2020. The statutory public notices were placed on the website and on parish notice boards. Copies of the Auditor's Report and the Annual Return documents were uploaded onto the parish council's website. Full details of the Resolutions passed will be set out in the Minutes.

### **Planning**

The following planning applications were received after March 2020. They were considered by councillors by examining the plans and documents on the planning portal and then giving their views to the Clerk using response forms she had produced, which were returned to her by email, post or telephone. The responses were collated and the planning department notified of the parish council's decision.

20/01377/FUL and 20/01378/LBC: applications, including for Listed Building Consent, for the erection of a porch to front elevation of existing Grade II listed building and alterations to ancillary outbuilding to form garaging at Harton Manor, Harton.

By a majority vote the parish council supported the two applications.

20/01409/FUL – application for the creation of an earth walled dirty water lagoon at Hatton Manor Farm, Hatton.

By a majority vote the parish council supported the application.

20/01150/FUL. Application for the conversion of garage into living space and then erection of a two-storey side extension at Hazler Farm, Bull Lane, Hope Bowdler.

By a majority vote the parish council supported the application.

20/01734/FUL – application for the conversion of an existing conservatory into a garden room with porch at Woodgate Cottage, Hope Bowdler.

By a majority vote the parish council supported the application.