

EATON UNDER HEYWOOD & HOPE BOWDLER PARISH COUNCIL
Chairman – Cllr. Graham Watts

AN ORDINARY BUSINESS MEETING OF THE PARISH COUNCIL WILL BE HELD

AT

HOPE BOWDLER VILLAGE HALL on MONDAY 20th MAY 2019 at 8pm

Immediately following the Annual Parish Meeting and the Annual General Meeting

WHEN COUNCILLORS ARE SUMMONED TO ATTEND TO DEAL WITH THE FOLLOWING

AGENDA BUSINESS

Signed: *Jean de Russett* - Clerk to the Council - 13th May 2019

Clerk's address: The Grange, Leinthall Earls, Leominster, Herefordshire HR6 9TS

Tel: 01568 770640 email: eatonhopebowdlerpc@gmail.com

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A G E N D A

1. To record those present and to receive apologies from absent members
2. To receive declarations of disclosable personal or pecuniary interests
3. Public Question Time - 10 minutes allotted to hear views of local residents on parish matters
4. Approval and confirmation as a correct record the Minutes of the meeting held on Monday 18th March 2019
5. Matters arising from the of Minutes of 18th March 2019 not included on the Agenda
6. Unitary Councillor Motley's Report;
7. Place Plan and Housing Needs Survey
 - 7.1 – to consider the revised draft Place Plan for Church Stretton and the surrounding area – 2019/2020
 - 7.2 – to consider, and if necessary propose, that the parish council requests Shropshire Council to carry out a Housing Needs Survey for the parish of Eaton Under Heywood & Hope Bowdler.
8. Planning Matters: no new applications received at time of issue of Agenda: review of other planning matters.
9. To consider Highway & Environmental matters.
10. To consider Communications and Correspondence received
11. 2018/2019 Audit:
 - 11.1 – To consider and note Annual Audit Report prepared by Mrs S Hackett and her Annual Internal Audit Report 2018/2019 in the AGAR form part 2.
 - 11.2 – To consider and approve end of year bank reconciliation,
 - 11.3 – To consider and approve Schedule of Receipts and Payments for 2018/2019

12. To consider, approve and adopt Annual Governance & Accountability Return: 2018/2019
 - 12.1 – To resolve to request an exemption from a limited review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015
 - 12.2 – To approve and sign the Certificate of Exemption – AGAR 2018/2019 Part 2
 - 12.3 – To approve and sign Section 1 – Annual Governance Statement 2018/2019
 - 12.4 – To approve and sign Section 2 – Accounting Statements for 2018/2019

13. Finance:
 - 13.1 – To consider and approve Finance Report for May 2019 and to authorise cheques for payment
 - 13.2 – to verify and approve the Clerk’s Reconciliation of the Cash Book with HSBC bank statements numbered 90 and 91.

14. Any Other Business – for dissemination of information only.

Date and Venue of next meeting
Monday 17th June 2019, 7.30pm at Ticklerton Village Hall