

**EATON UNDER HEYWOOD & HOPE BOWDLER PARISH COUNCIL**

**Chairman – Councillor Graham Watts**

**A MEETING OF THE PARISH COUNCIL WILL BE HELD AT  
HOPE BOWDLER VILLAGE HALL on MONDAY 24<sup>th</sup> FEBRUARY 2020 at 7.30pm**

**PLEASE NOTE REVISED DATE DUE TO FLOODING ISSUES**

**WHEN COUNCILLORS ARE SUMMONED TO ATTEND TO DEAL WITH THE FOLLOWING  
AGENDA BUSINESS**

Signed: *Jean de Ruseff* - Clerk to the Council - 10<sup>th</sup> February 2020

Clerk's address: 1, Pipe Aston Barns, Pipe Aston, Ludlow, SY8 2HG

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**A G E N D A**

1. To record those present and to receive apologies from absent members
2. To receive declarations of disclosable personal or pecuniary interests
3. Public Question Time - 10 minutes allotted
4. Approval and confirmation as a correct record of the Minutes of the meeting held on 20<sup>th</sup> January 2020.
5. Matters arising from the Minutes of the 20<sup>th</sup> January not included elsewhere on the Agenda
6. Reports: Unitary Councillor's Report and any other reports
7. Planning Applications:  
**20/00552/FUL** – application for the erection of a general purpose agricultural building for machinery/hay/straw storage at Pheasant Cottage, Birtley, Church Stretton
8. Minor Highway & Environmental matters.
9. Communications and Correspondence to be considered
10. Review of Shropshire Council's Housing Needs Survey
11. Finance:  
11.1 – Consideration of Finance Report for February 2020 and approval of cheques to be authorised for payment  
11.2 – Verification of Clerk's Reconciliation of Cash Book/Bank Statements
12. Review/adoption of items for 2019/2020 Annual Audit including: Strategic Risk Assessment, Financial Regulations, Standing Orders, Fixed Asset Register, Data Protection/GDPR Policies, IT back-up procedures.
13. To pass a Resolution to add Cllr. P. Jenkins to the parish council's HSBC bank account mandate and for all signatories to complete the necessary mandate form and to authorise the closure of HSBC bank account ending 669.
14. Questions for the Chairman

**Date and Venue of the next Parish Council Meeting  
Monday 16th March 2020 at Ticklerton Village Hall at 7.30pm**