

**EATON UNDER HEYWOOD & HOPE BOWDLER PARISH COUNCIL**

**Chairman - Cllr. Graham Watts**

**THE ANNUAL MEETING OF THE PARISH COUNCIL WILL BE HELD AT HOPE BOWDLER VILLAGE HALL ON MONDAY 12<sup>th</sup> MAY 2025 at 7.45pm, FOLLOWING THE ANNUAL PARISH MEETING.**

**WHEN COUNCILLORS ARE SUMMONED TO ATTEND TO DEAL WITH THE FOLLOWING AGENDA BUSINESS -**

Signed: *Jean de Rusett* - Clerk to the Council Dated: 4<sup>th</sup> May 2025

**A G E N D A**

- 1. Election of a Chairperson and Vice-Chairperson**
- 2. Post-election procedures: Consider potential candidates to be co-opted to fill the four vacancies. Obtain signed Acceptance of Office forms. Consider the new Disclosure of Pecuniary Interest form procedure.**
- 3. To record those present and to receive apologies from absent members.**
- 4. To receive declarations of disclosable personal or pecuniary interests.**
- 5. To approve and confirm as a correct record the Minutes of the Parish Council meeting on 14<sup>th</sup> April 2025 and to consider matters arising from the Minutes.**
- 6. Appointment of a representative to the South Shropshire Area Committee**
- 7. Planning applications: Consideration of 25/01346/FUL – application for the erection of an annexe building with garage and home office at Merryleas, Soudley, SY6 7HE**
- 8. To consider communications and correspondence received and to respond as necessary.**
- 9. To consider Highways and Environmental matters.**
- 10. Financial and audit matters**
  - 10.1 – Consider Finance Report for May 2025 and authorise payment of cheques.**
  - 10.2 – verify reconciliation of HSBC bank statement and the PC's Cash Book.**
  - 10.3 – Review Internal auditor's report**
  - 10.4 – Review and sign the Annual Governance Statement**
  - 10.5 – Review and sign the Annual Accounting Statement**
  - 10.6 – Authorise and sign the Certificate of Exemption**
  - 10.7 – Set the dates for the Notice of Public Rights**
- 11. Agree the dates of the ordinary meetings for the forthcoming year.**
- 12. Any other business (for dissemination of information only).**

**Date and Venue of the next Parish Council meeting  
Monday 16<sup>th</sup> June 2025, 7.30pm at Ticklerton Village Hall**

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