

**EATON UNDER HEYWOOD & HOPE BOWDLER PARISH COUNCIL**  
**Chairman - Cllr. Graham Watts**

**A MEETING OF THE PARISH COUNCIL WILL BE HELD AT TICKLERTON  
VILLAGE HALL ON MONDAY 19<sup>th</sup> FEBRUARY 2024 at 7.30pm,**

**WHEN COUNCILLORS ARE SUMMONED TO ATTEND TO DEAL WITH THE FOLLOWING  
AGENDA BUSINESS -**

Signed: *Jean de Russett* - Clerk to the Council      13<sup>th</sup> February 2024

**A G E N D A**

1. To record those present and to receive apologies from absent members.
2. To receive declarations of disclosable personal or pecuniary interests.
3. Public question time: 10 minutes allotted to members of the public to raise any questions with the parish councillors
4. To approve and confirm as a correct record the Minutes of the Meeting of the parish council, held on 15<sup>th</sup> January 2024
5. To consider matters arising from the Minutes of 15<sup>th</sup> January 2024
6. To receive a Report from Unitary Cllr Motley and any other reports.
7. To consider any planning matters.
8. To consider communications and correspondence received and to respond as necessary.
9. To consider Highways and Environmental matters.
10. Finance:
  - 10.1 – Consideration of Finance Report for February 2024 and approval of cheques to be authorised for payment.
  - 10.2 – To perform a verification of Clerk’s reconciliation between HSBC bank statement and the Parish Council’s Cash Book.
11. Matters to be undertaken in preparation for the 2023/2024 Audit
  - 11.1– A proposal to appoint Mrs Jennie Griffiths of Leebotwood as auditor of the parish council’s accounts for the financial year 01.04.23 to 31.03.24
  - 11.2 – to review and if necessary revise the following:  
Standing Orders, Financial Regulations, Strategic Risk Assessment,  
2024 Register of Assets
12. Any other business (for dissemination of information only).

**Date and Venue of the next Parish Council meeting**  
**Monday 18<sup>th</sup> March 2024, 7.30pm at Hope Bowdler Village Hall**

Clerk's contact details: 12 Church Road, Brampton Bryan, Bucknell, SY7 0DH    01547 519282  
Email: [eatonhopebowdlerpc@gmail.com](mailto:eatonhopebowdlerpc@gmail.com)      Website: [www.eatonhopebowdler.co.uk](http://www.eatonhopebowdler.co.uk)