

MINUTES

OF THE PARISH COUNCIL MEETING on MONDAY 19th JUNE 2023
7.30pm at TICKLERTON VILLAGE HALL

070/23 - Present

Cllr. T. Madeley – acting Chairman

Cllr. S Jones

Cllr. L. Gray

Cllr. C Pugh

Apologies received and accepted from:

Cllr. Watts, Cllr. Orme, Cllr. Jenkins

In Attendance

The Clerk and one member of the public.

071/23 - Declarations of Interest relating to this meeting.

Members are requested to declare any Disclosable Pecuniary or Personal Interests they may have in matters to be considered at this meeting in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

No declarations were made.

072/23 – Public question time

Mr J Gray raised the issue of the on-going camping and other activities taking place at the Oaklands Leisure site in Harton without planning permission and the complete failure of the parish council and Shropshire Council to do anything about it. Local residents suffer noise, litter, trespass to land, harassment and traffic difficulties. At least two businesses are being operated from the site and Shropshire Council is doing nothing about taking enforcement measures. It is understood from local information that the owner of Oaklands has now purchased land on the other side of the road, so probably plans to extend his range of activities. Given the site is operated without planning permission it is unknown whether any business rates are being paid. He felt the parish council and Shropshire Council owed it to all the people who abide by planning law to take enforcement measures against those who flout the law.

The complaint was discussed at length. The Parish Council has submitted Enforcement Requests which have been acknowledged, but no action has been taken.

Cllr. Madeley **proposed** that the Clerk should write to the head of Enforcement at Shropshire Council, believed to be Mr Julian Beeson, to request a meeting with him to discuss this matter, face to face.

Proposal **seconded** by Cllr. Jones

Vote: Councillors voted unanimously in support of the proposal.

The Clerk will draft a letter.

073/23 – Approval of the Minutes of the Annual Parish Meeting and the Annual Meeting of the parish council, both held on 15th May 2023

The Minutes of the Annual Parish Meeting held on 15th May 2023 had been circulated and considered by the councillors. No objections were raised to the Minutes.

Cllr. Jones **proposed** that the Minutes of the Annual Parish Meeting of 15th May 2023 be approved by the councillors.

Proposal **seconded** by Cllr. Gray

Vote: Councillors voted unanimously to approve the Annual Parish Meeting Minutes of 15th May 2023 and they were duly signed by the acting Chairman as being a true record of the meeting.

The Minutes of the Annual Meeting held on 15th May 2023 had been circulated and considered by the councillors. No objections were raised to the Minutes.

Cllr. Pugh **proposed** that the Minutes of the Annual Meeting of 15th May 2023 be approved by the councillors.

Proposal **seconded** by Cllr. Jones

Vote: Councillors voted unanimously to approve the Minutes of the Annual Meeting of 15th May 2023 and they were duly signed by the acting Chairman as being a true record of the meeting.

074/23 – Matters arising from the Minutes of 15th May 2023

068/23: The Clerk advised that the external auditors had approved the audit documents submitted for 2022 – 2023. The public now have until 20th July 2023 to raise any issues. If none are raised, the audit process is complete.

075/23 – Reports

No reports were received.

076/23 – Planning application

23/02128/FUL – application for the erection of a two-storey side and rear extension, including a balcony on the side elevation, at Belvedere, Common Lane, Soudley SY6 9HQ

It was noted that there were no public objections to this application. Having considered the plans and documentation Cllr. Jones **Proposed** that the parish council has no objections to the application and thus support it

Cllr. Pugh **seconded** the proposal.

Vote: Councillors unanimously voted to support the proposal.

077/23 – Consideration of Correspondence and Communications

1. Planning decisions:

23/01511/VAR – application to vary condition 3 attached to planning permission 20/05193/FUL dated 3rd March 2021, to allow venue to stay open until 12pm on 18 days per annum (re-submission), at Eaton Manor, Eaton Under Heywood, SY6 7DH

Planning permission granted 17th May 2023

2. 23/00377/FUL – application for erection of vending hut (retrospective) and erection of composting toilet building and shelter, to include the change of use of land, at Gaerstones Farm, Hope Bowdler SY6 7ES
Planning permission granted 1st June 2023
3. Continuing correspondence between the Clerk and West Mercia Police concerning 25% of cost grant available for provision of SmartWater kits for all 187 households in the parish. Police are insisting that any householder wanting the council to provide a free SmartWater kit must provide the council with their full name and address, in order for the kits to be registered to the householder’s property. This is also required by data processing regulations. Clerk has placed a report in the HoneyPot Magazine to this effect.
4. Email from Churchwarden of St. Andrew’s Church, Hope Bowdler thanking the parish council for its donation of £200 towards the upkeep of the graveyard.
5. Correspondence between Clerk and BHIB insurance amending the terms of the insurance renewal.
6. Confirmation from PKF Littlejohn LLP that, subject to any queries from members of the public, the 2022 – 2023 audit process has been completed satisfactorily.

Item 3 to be discussed at Item 11 on the Agenda.

Councillors were pleased to note that the Gaerstones Farm planning application for the vending machine and toilet had been approved, as they felt the facilities provided a useful service to tourists and is a good farm diversification project.

078/23 – Highways and Environmental matters

Cllr. Pugh reported that part of Darby Lane, near Boystone Farm – in Rushbury Parish – is again in a worn state. The tarmac on the edges of the lane has worn away, creating two deep ruts and a corresponding bulge in the middle of the road which is a hazard to exhaust pipes.

Cllr. Madeley reported that despite work being carried out, the leak by the old railway bridge where Darby Lane joins the Eaton road, continues to be a problem and will never be resolved until the pipe under the road is replaced.

Cllr. Pugh advised that no work has been carried out to the part of the highway which is collapsing into the stream, opposite Lower House Farm. The Clerk confirmed she had reported the matter to Highways.

079/23 - Finance Report for June 2023

1. Precept Funds – balance b/fwd from May 2023	£8,165.22
Add: VAT refund	£ 46.49
	£8,211.71

Less: Payments to be made on 19th June 2023 from Precept Fund

• HSBC bank charges to 03.05.23	£ 5.80
• Clerk’s net salary for June 2023	£176.66
• HMRC - PAYE on Clerk’s June 2023 salary	£ 44.00
• <u>Admin expenses incurred in June 2023</u> <u>paid by Clerk and reclaimed by her.</u>	

• Contribution towards telephone/internet provision for June 2023 @ £20 p.m.	£20.00		
○ Postage of AGAR items to PKF Littlejohn and Book of 8 x 2 nd class stamps	£ 9.35		
• Travelling expenses @ 45p per mile 19.06.23 – To Ticklerton for meetings – 34 miles	£15.30		
Total of June 2023 admin. expenses	£44.65	£ 44.65	
		£271.11	£ 271.11
			£7,940.60

Balance of Precept fund c/fwd to July 2023

Cllr. Gray **proposed** that cheques listed totalling £271.11 should be approved for payment.

Proposal **Seconded** by Cllr. Jones

Vote: Councillors voted unanimously in support of the proposal

Ring Fenced funds held by Parish Council

Environmental/Maintenance Fund balance c/fwd from May 2023 **£1,161.78**

Neighbourhood Fund – balance c/fwd from May 2023 **£ 451.59**

Total funds held by Parish Council following authorisation & presentation of the above cheques.

Precept Fund	£7,940.60
Environmental/Asset Maintenance Fund	£1,161.78
Neighbourhood Fund grant	£ 451.59
	<u>£9,553.97</u>

2. Bank Statement/Cash Book reconciliation.

The Clerk's reconciliation between Cash Book and HSBC Bank Statement 140 for June 2023 was verified by Cllr. Jones

080/23 – Further consideration of the provision of SmartWater kits to all households in the parish

The on-going correspondence between the Clerk and the West Mercia Police was considered. The police are adamant that all kits must be registered and posted to named householders. To obtain the names of the occupiers of all households in the parish would involve a major logistical exercise. The Clerk has put a notice in the Honeypot parish magazine asking those householders who want a free SmartWater kit to contact her. This should be in the July edition of the magazine. We do not meet in August, so an analysis of any responses received will be deferred to our September meeting.

081/23 - Questions for the Chairman

No questions were raised. There being no further business to conduct, the acting Chairman thanked everyone for their attendance and closed the meeting at 8.30pm

**Date & Venue of the next Parish Council
Monday 17th July 2023, 7.30pm at Hope Bowdler Village Hall**

SIGNED Graham Watts

DATED 17th July 2023