

EATON UNDER HEYWOOD & HOPE BOWDLER PARISH COUNCIL
Chairman: Cllr. Graham Watts

MINUTES

OF THE MEETING HELD on 25th APRIL 2022, at 7.30pm at
TICKLERTON VILLAGE HALL

039/22 - Present

Cllr. G. Watts - Chairman

Cllr. L Gray

Cllr. P. Jenkins

Cllr. Orme

Cllr. C. Pugh

Apologies: Apologies were received and accepted from Cllr. S Jones, Cllr. T Madeley and Unitary Cllr. C Motley.

In Attendance: Clerk, Mrs J de Rusett and four members of the public.

040/22 - Declarations of Interest relating to this meeting.

Members are requested to declare any Disclosable Pecuniary or Personal Interests they may have in matters to be considered at this meeting in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

The Chairman made a declaration in relation to planning application 22/01401/FUL and left the room whilst the application was considered and voted on.

041/22 – Public question time

No issues were raised.

042/22 – Approval of the Minutes of the meeting held on 21st March 2022

The Minutes of the Parish Council meeting held on 21st March 2022 had been circulated and considered by the councillors. No objections were raised to the Minutes of the meeting.

Cllr. Jenkins **proposed** that the Minutes be approved by the members.

Proposal **seconded** by Cllr. Gray

Vote: The members present voted by a majority to approve the Minutes of the meeting on 21st March 2022 and they were duly signed by the Chairman as being a true record of the meeting.

043/22 – Matters arising from the Minutes of 21st March 2022

No matters which are not elsewhere on the agenda were raised.

044/22 – Unitary Cllr. Motley’s Report

Cllr. Motley was unable to attend the meeting due to other commitments.

045/22– Planning Applications

22/01343/FUL – application for erection of detached garage/workshop building: insertion of glass lantern & roof mounted solar panels to existing extension of main house, works to windows, at Ivy Cottage, Hope Bowdler coupled with application **22/01545/LBC** – application for Listed Building Consent for works to include changes to windows and repointing of wall; works to facilitate the installation of roof mounted solar panels and lantern to existing extension, at Ivy Cottage, Hope Bowdler.

Councillors considered the plans and statements relating to these connected applications. The Chairman **proposed** that the parish council has no objections to the applications and thus supported them.

Proposal **seconded** by Cllr. Jenkins

Vote: Councillors voted unanimously to support the proposal.

22/01331/FUL – application for the erection of an agricultural implement storage building with hardstanding apron at The Bungalow, Ragdon, SY6 7EZ

Mr and Mrs Morris, the applicants, attended the hearing. Councillors considered the plans downloaded from the portal together with further plans and information obtained from the applicants' agent. It was noted the access issue had been resolved. The Chairman pointed out that this was the third time the parish council has been required to consider what is essentially the same application, despite the fact that the parish council, the Planning Officers and the Southern Planning Committee had all rejected the previous two applications. The Chairman asked the Applicants in what regard their circumstances had changed; for example, had they acquired more land beyond their small field or a quantity of livestock which now necessitated such a large building. The Applicants did not offer the parish council details of any change in their circumstances, only that they had the advice of a solicitor and a barrister to the effect that no one had the right to tell them how to conduct their hobby farming and they had nowhere to store their machinery to protect it from the rain and so needed this building. The Chairman enquired why they were purchasing large items of machinery for such a small field: he reiterated the views expressed by the members of Southern Planning Committee on the 22nd June 2021, namely that a sit-on mower would suffice for this landholding. He asked again why the parish council is being asked to consider fundamentally the same application, for a third time, for a building which is an intrusion in the landscape and served no agricultural purpose. Mr Morris contended that the building is smaller than in previous applications.

After further discussion the Chairman **PROPOSED** that the parish council should object to this application on the grounds that this proposed building will be an unacceptable visual intrusion in an unspoilt rural area and is an unacceptable form of development in a hamlet location. No agricultural need has been established for a building of this size.

Proposal **seconded** by Cllr. Gray

Vote: 3 councillors voted in support of the proposal, one against, and one abstained, so the proposal was carried by a majority vote.

22/01622/FUL – application for the erection of a single storey extension to replace porch at The Bungalow, Ragdon, SY6 7EZ

The applicants kindly provide plans for this application as it had not been possible to download them. Councillors considered the plans and found nothing objectionable about the application.

The Chairman **PROPOSED** that the parish council support this application and raise no objections to it.

Proposal **SECONDED** by Cllr. Pugh

Vote: councillors voted unanimously to support the proposal.

22/01401/FUL – application for part conversion and extension to existing double garage to create an ancillary accommodation at Hope Bowdler Hall, Hope Bowdler SY6 7DD

The Chairman left the room whilst this application was discussed and voted on.

Councillors considered the plans, which are designed to give accommodation to the applicants' elderly father. The development blends with existing structures and cannot be seen from other properties or footpaths. Cllr. Pugh asked that a proviso be added to the parish council's comments, namely that it be built in the same materials as the Hall.

Cllr. Jenkins **PROPOSED** that the parish council supports the applications but asks that the extension be built from materials which match and blend with the existing buildings.

Proposal **SECONDED** by Cllr. Gray

Vote: Councillors voted unanimously in favour of the proposal.

046/22 – To consider on-going negotiations with Rushbury Parish Council and Acton Scott Parish Meeting concerning the Community Governance Review.

The Chairman has reviewed Rushbury Parish Council's accounts and budgets and is satisfied that if this parish council amalgamated with Rushbury, the cost of the Precept borne by residents would be reduced. He has not yet been able to arrange for him and other councillors to attend a Rushbury Parish Council meeting as both parish councils meet on the same night. This will be reviewed to accommodate a meeting.

He has had a discussion with Mr Francis Acton about the proposal that the hamlet of Hatton joins Acton Scott. Mr Acton proposes to send the residents of Hatton a survey to gauge whether they want to remain with this parish council or move to join Acton Scott Parish Meeting. The Chairman had asked for sight of the survey before it is sent out: it has not yet been received. The Clerk was asked to pursue the matter. Residents of the parish have been asked to attend the Annual Parish Meeting on 16th May to make their views known on the proposals.

047/22 – Consideration of Correspondence & Communications received in April 2022

The following communications were considered. No responses were considered necessary.

1. Email and copy of West Mercia Police Community Charter for Eaton Under Heywood & Hope Bowdler Parish Council. One of this parish council's priorities is speeding through Hope Bowdler. Police advise the Safer Neighbourhood Teams have conducted speed monitoring and enforcement and issued several tickets for excess speeding. They ask us to note that the majority of vehicles recorded travelling at excess speed were locally owned.
2. Notifications from SC of planning decisions:
22/00701/FUL. Application for extension to rear elevation and formation of first floor accommodation at Hill View Barn, Ticklerton.
Decision: Refuse permission.
22/05955/FUL – application under S.73a of the Town & Country Planning Act 1996 for the retrospective erection of building to house alpacas at Mount Flirt Farm, Common Lane, Soudley.
Decision: Grant permission.

3. Email dated 21st March 2022, from Kaylie Skelhon, the PA to Mr Steve Smith, Assistant Director of Infrastructure at SC in response to Clerk's letter of 19th March pointing out the dangerous state of the lane between Soudley and Birtley. She advises Mr Smith is at present absent but is passing our letter to Mr Andy Wilde, who will respond. No response as at 25th April 2022.
4. Email from Sara Woodall, director of operations at Connexus Group (social housing), enclosing a schedule of empty properties, which includes some in Church Stretton and many in Ludlow.
5. Notification of road closure: Hazler Road, Church Stretton to be closed 13th – 17th June 2022 (for BT access to underground network)
6. Request from Gary Evans, Planning Policy Team, Economic Growth at SC requiring the parish council to complete and return a Neighbourhood Fund annual monitoring form. Clerk and Chairman will sign this form at this meeting.

048/22 – Highways and Environmental matters

The Clerk has spoken to Mr Ray Hall and he indicated a willingness to perform environmental and small maintenance jobs around the parish, at a rate of £16 per hour. He has his own insurance and understands the work offered would be on a self-employed basis. After discussion Cllr. Jenkins **proposed** that the parish council should engage Mr Ray Hall's services to perform environmental and maintenance tasks at £16 per hour on a self-employed basis.

Proposal **seconded** by Cllr. Pugh

Vote: Councillors voted unanimously on the proposal.

The Clerk will now make contact with Mr Hall to discuss the role and check his insurance.

049/22– Financial Matters

1. S.137 proposal.

Cllr. Orme **proposed** that the parish council wishes to make donations of £200 each to Hope Bowdler PCC and Eaton Under Heywood PCC towards the cost of churchyard maintenance as they regard the open churchyards as a community space and not a church building

Proposal **seconded** by the Chairman

Vote: Councillors voted unanimously in support of the proposal.

2. Finance Report for April 2022

Precept Funds – balance b/fwd from March 2022		£2,870.88
ADD: Precept for 2022 – 2023	£6,472.00	
Less: Sum budgeted for & transferred to Environmental & Asset Maintenance works	<u>£1,000.00</u>	
	£5,472.00	<u>£5,472.00</u>
	Total Precept funds as at 25.4.22	£8,342.88

Less: Payments to be made on 25th April 2022 from Precept Fund

- Clerk's net salary for April 2022 £166.60

• HMRC - PAYE on Clerk's April 2022 salary	£ 41.60	
• Information Solutions Ltd. Website hosting fee for 2022/23 (Total fee £228, £184.83 paid from Precept and balance of £43.17 paid from remainder of the Transparency Code Grant)	£184.83	
• Information Commissioner's Office: 2022/23 Data Protection Registration fee.	£ 40.00	
• Eaton Under Heywood PCC – S.137 donation	£200.00	
• Hope Bowdler PCC – S.137 donation	£200.00	
• DM Payroll Services Limited – 2022/23 pay roll admin. fee	£ 95.00	
• <u>Admin expenses incurred in April 2022</u> <u>paid by Clerk and reclaimed by her.</u>		
• Contribution towards telephone/internet provision for April 2022 @ £20 per month	£20.00	
• Postage stamps	£ 4.81	
• A4 copier paper	£ 4.00	
• File dividers, Minute books, envelopes	£ 5.00	
• Badger Inks: ink cartridges	£12.98	
• Travelling expenses @ 45p per mile 25.04.22 – to Ticklerton Village Hall for parish council meeting – 32 miles	<u>£14.40</u>	
	Total: <u>£61.19</u>	<u>£ 61.19</u>
		£989.22
		£ 989.22
	Balance of Precept Fund c/fwd to May 2022	<u>£7,353.66</u>

Ring Fenced funds held by Parish Council

<u>Balance of Environmental Grant</u> b/fwd from March 2022	£ 130.93	
ADD: Sum claimed through 2022/23 Precept to be applied to Environmental & Asset Maintenance Work fund	<u>£1000.00</u>	
	<u>£1130.93</u>	£1,130.93
<u>Transparency Code Grant-</u> balance b/fwd from March 2022	£ 43.17	
but paid to Information Solutions for 2022/2023 website hosting fee together with £184.83 from Precept funds (total cheque drawn in sum of £228.00) Transparency Code Grant now exhausted and in future website hosting will be paid from Precept funds.		Nil
<u>Neighbourhood Fund.</u> Sum earned in 2021 and paid 08.04.22		£ 451.59

The Chairman **proposed** that the cheques listed above be approved for payment.

Cllr. Gray **seconded** the proposal

Vote: members voted unanimously in support of the proposal

Total funds held by Parish Council following authorisation & presentation of the above cheques.

• Precept Fund	£7,353.66
• Environmental/Asset Maintenance Fund	£1,130.93

- **Transparency Code Grant** £ NIL
 - **Neighbourhood Fund grant** £ 451.59
- 3. Bank Statement/Cash Book reconciliation.** £8,936.18

Verification of Clerk's reconciliation between PC's cash book and HSBC bank statements 126 was checked and approved by Cllr. Jenkins.

Consideration of the 2021-2022 Schedule of all income and expenses was deferred to the May meeting.

050/22 – Questions for the Chairman

No matters were raised with the Chairman.

There being no further business to conduct, the Chairman closed the meeting at 8.15pm

Date & Venue of the Annual Parish Meeting, the Annual General Meeting and an ordinary business meeting is Monday 16th May 2022, 7.30pm at Hope Bowdler Village Hall at 7.30pm

SIGNED Graham Watts

DATED: 16th May 2022