

MINUTES

OF THE MEETING HELD on 21st JUNE 2021, at 7.30pm at TICKLERTON VILLAGE HALL

071/21 - Present

Cllr. P Jenkins – who Chaired the meeting
Cllr. L Gray
Cllr. S Jones
Cllr. B Orme
Cllr. C Pugh

Apologies:

Apologies were received and accepted from Cllr. G Watts and Cllr. T Madeley

In Attendance

Clerk, Mrs J de Rusett, Shropshire Cllr. Cecilia Motley and one member of the public.

072/21 - Declarations of Interest relating to this meeting.

Members are requested to declare any Disclosable Pecuniary or Personal Interests they may have in matters to be considered at this meeting in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

No declarations of interest were made.

073/21 – Public question time

No issues were raised.

074/21– Approval of the Minutes of the meetings held on 17th May 2021

The Minutes of the three Parish Council meetings held on 17th May 2021 had been circulated and considered by the councillors.

074/21/1 – Annual General Meeting

No objections were raised to the Minutes of the Annual General Meeting.

Cllr. Gray **proposed** that the Annual General Meeting Minutes be approved by the members.

Proposal **seconded** by Cllr. Jones

Vote: The members present voted unanimously to approve AGM Minutes of the 17th May 2021 and they were duly signed by the Chairman as being a true record of the meeting.

074/21/2 – Annual Parish Meeting

No objections were raised to the Minutes of the Annual Parish Meeting.

Cllr. Pugh **proposed** that the Annual Parish Meeting Minutes be approved by the members.

Proposal **seconded** by Cllr. Jones

Vote: The members present voted unanimously to approve Annual Parish Meeting Minutes of the 17th May 2021 and they were duly signed by the Chairman as being a true record of the meeting.

074/21/3 – Ordinary Business Meeting of 17th May 2021

No objections were raised to the Minutes of the ordinary business meeting.

Cllr. Orme **proposed** that the ordinary business meeting Minutes be approved by the members.

Proposal **seconded** by Cllr. Gray

Vote: The members present voted unanimously to approve the Minutes of the ordinary business meeting on 17th May 2021 and they were duly signed by the Chairman as being a true record of the meeting.

075/21 – Matters arising from the Minutes of 17th May 2021

065/21: The Clerk confirmed a letter signed by the Chairman has been sent to the Planning Inspector in relation to the appeal against the refusal of planning permission in relation to 19/02197/FUL, Oaklands Leisure & Camping, Harton.

067/21: The Clerk has been unable to pursue the matter of a leaking Severn Trent mains water pipe as she was unclear about its location. Cllr. Pugh advised it was an old asbestos pipe which ran from Ticklerton down into Eaton. It often leaked in different places and Severn Trent frequently had to come and repair it. The Parish Council should suggest it is time the whole water pipe is replaced.

076/21 - Reports

Cllr. Motley confirmed Cllr. Lezley Picton is now Leader of SC and she has given Cllr. Motley a seat on the Cabinet, placing her in charge of Communities, Place, Transport and Tourism. “Communities” is self-evident. “Place” is a catch-all phrase, essentially meaning communities. Transport is a large brief as it includes not just transport links but such items as cycle lanes. She is working hard on a transport system which will serve rural communities. Transport also involves the subject of tourism as not all tourists have their own transport. The Community Governance Review is again under active consideration and may in time lead to changes in parish/town boundaries and even amalgamation of parishes. She will be calling a Chairs and Clerks meeting as soon as possible to discuss how parish councils can work together to ensure any changes are to their advantage. She urges Eaton & Rushbury to open up lines of communication: thought also needs to be given to Acton Scott which is just a Parish Meeting. Church Stretton Town Council is continuing to look to adjoining parishes to accept more housing development, especially as two potential development sites in Church Stretton have been withdrawn and it is Church Stretton which provides the infrastructure the parishes rely on.

The Parliamentary Boundaries are also changing – and not as expected. Ludlow constituency will be enlarged. Additionally, unitary county boundaries are also being reviewed.

077/21 – Planning matters

Councillors discussed the Oaklands appeal – no decision has been received as yet.

The Planning Committee meeting tomorrow re Ragdon was discussed. Cllr. Motley cannot attend it and nor can the Chairman: a letter has been sent outlining the parish council's views. Cllr. Motley advised objectors only have three minutes in which to present their case, the applicant gets five minutes. It is understood the hearing may be deferred as an issue has arisen over water diversion. Cllr. Motley emphasised that the use of the building is not a material planning consideration. This surprised councillors as it had mattered when the parish council raised the issue of change of use on receipt of the first application.

078/21 – Consideration of Correspondence and Communications

Seven items of correspondence were considered and noted.

1. 24.05.21 Letter Clerk to Monitoring Officer enclosing DPI forms for all seven councillors.
2. 19.05.21 Letter Mrs R Jenkins to parish council thanking them for the £200 donation towards Hope Bowdler's churchyard maintenance.
3. 04.06.21 – Letter Mrs N Cariss to parish council thanking them for the £200 donation towards Eaton's churchyard maintenance.
4. 08.06.21 – letter Clerk to PKF Littlejohn, auditors, filing the AGAR documents with them for the 2020/2021 audit.
5. Emails between Cllr. Madeley, Clerk and Mr David Hardwick of SC footpaths team seeking gates in place of stiles on FP 0527/22/2 and repairs to bridges on Eaton Manor footpaths. Mr Hardwick advises he will carry out the works as soon as he has the necessary materials and as soon as works scheduled ahead of these issues have been dealt with.
6. Emails between Clerk, Cllr, Madeley and Mr McCairn, Land Drainage Officer, concerning the frequently blocked drain by the old railway bridge in Eaton.
7. Emails from SALC and the Pageantmaster re the Queen's Platinum Jubilee Beacon celebrations in 2022 inviting the parish council to be involved in lighting a beacon at 9.15pm on 2nd June 2022.

079/21 – Highways and Environmental matters, to include funding for the provision of a Speed Indicator Device in Hope Bowdler.

079/21/1 – EMO: The Clerk reported on the failure of the meeting between her and Mr Bent scheduled for 9th June: a further date to show him the parish has now been fixed for 29th June. Cllr. Orme suggested an alternative local candidate: he will email the Clerk his details.

079/21/2 – potholes: Cllr. Orme had circulated a video of Highway's new Roadmaster, a machine which repairs, fills and tarmacs potholes all in one go. It is hoped this machine will reduce the number of potholes around the parish significantly. Cllr. Pugh asked the Clerk to notify Highways of a very large and dangerous pot hole 400 yards beyond Ticklerton heading towards Wall Bank.

079/21/3 – Purchase of a Speed Indicator Device: The Clerk had established that the SID will be included within the sum assured for street furniture by our new insurers, BHIB. Having already voted to purchase a SID, the councillors considered the specifications of the two models available and opted to purchase a SID manufactured by Westcotec, as they

offered a six year guarantee. The cost is £3,655 plus VAT (which can be reclaimed). It is to be funded by the £3,145.35 in the Neighbourhood Fund and the balance from parish council reserves. The company suggest a seven week delivery period. Mr Gradwell at Highways has been contacted and urged to get the pole to which the SID will be attached sited by Mount View as soon as possible as obviously the SID cannot be installed until the pole is in situ.

080/21– Financial Matters

Finance Report for June 2021

1. **Precept Funds – balance b/fwd from May 2021** **£7,127.86**

Less: Payments to be made on 21st June 2021 from Precept Fund

• Clerk’s net salary for June 2021	£159.86		
• HMRC. PAYE on Clerk’s Salary	£ 40.00		
• SALC – annual subscription 2021/2022	£205.89		
• DM Payroll Services Ltd - annual fee 2020/2022	£ 95.00		
<u>Admin expenses incurred in June, paid by Clerk and reclaimed by her.</u>			
• Contribution towards telephone/internet provision for June 2021 @ £20 per month	£20.00		
• Postage to PKF Littlejohn & 6 2 nd class stamps	£ 4.81		
• 1 pkt A4 copy paper & 25 envelopes	£ 3.85		
• Travelling expenses @ 45p per mile			
09.06.21 – to Hope Bowdler to meet Mr Bent – (he failed to attend) & to post up statutory public rights notices around parish re audit - 34			
21.06.21 – to Ticklerton Village Hall for Parish Council Meeting – 32 miles:			
Total mileage @ 45p – 66	£29.70		
	£58.36	£ 58.36	
		<u>£559.11</u>	£ 559.11
Balance of Precept Fund c/fwd to July 2021			<u>£6,568.75</u>

Cllr. Gray **Proposed** that the cheques listed above be approved for payment.

Proposal was **seconded** by Cllr. Orme

Vote: members voted unanimously to approve payment of the cheques.

Ring Fenced funds held by Parish Council

<u>Balance of Environmental Grant b/fwd from May 2021</u>	£895.93
<u>Transparency Code Grant- balance b/fwd from May 2021</u>	£ 43.17
<u>Neighbourhood Fund grant received 26.04.19</u>	£3,145.35

Total funds held by Parish Council following authorisation & presentation of the above cheques.

• Precept Fund	£6,568.75
• Environmental/Asset Maintenance Fund	£ 895.93
• Transparency Code Grant	£ 43.17
• Neighbourhood Fund grant	<u>£3,145.35</u>
	<u>£10,653.20</u>

Bank Statement/Cash Book reconciliation.

HSBC Bank Statement numbered 116 was presented to members to verify the Clerk's reconciliation between the parish council's cash book and the bank statement. The reconciliation was duly verified by Cllr. Jones.

081/21 - Questions for the Chairman

The Clerk enquired whether any councillor was prepared to represent the parish council on the South Shropshire Area Local Committee. Their next meeting is in September and is to be by Zoom. Cllr. Jenkins volunteered for the role. The Clerk will notify the Secretary.

There being no further business to conduct, the Chairman thanked everyone for their attendance and closed the meeting at 8.50pm

**Date & Venue of the next Parish Council meeting
Monday 19th July 2021, 7.30pm at Hope Bowdler Village Hall.**

SIGNED Peter Jenkins

DATED: 19th July 2021