

EATON UNDER HEYWOOD & HOPE BOWDLER PARISH COUNCIL
Chairman: Cllr. Graham Watts

MINUTES

**OF THE MEETING HELD on 19th JULY 2021, at 7.30pm at HOPE BOWDLER
VILLAGE HALL**

082/21 - Present

Cllr. P Jenkins – who Chaired the meeting
Cllr. T Madeley
Cllr. L Gray
Cllr. C Pugh

Apologies:

Apologies were received and accepted from Cllr. G Watts, Cllr. B Orme, Cllr. S Jones and from Unitary Cllr. Motley

In Attendance

Clerk, Mrs J de Rusett and one member of the public.

083/21 - Declarations of Interest relating to this meeting.

Members are requested to declare any Disclosable Pecuniary or Personal Interests they may have in matters to be considered at this meeting in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

No declarations of interest were made.

084/21 – Public question time

19/02197/FUL: the meeting was advised that although the result of the appeal against the planning refusal relating to the above application has not yet been received from the Planning Inspector, the applicant, Mr Corfield, continues to carry out works on the site, including the alteration of pre-existing watercourses and, it is reported, has extended his camping pitches onto land not in his ownership. It was agreed the Clerk will write to the Planning Department and Severn Trent Water reporting these matters.

085/21– Approval of the Minutes of the meeting held on 21st June 2021

The Minutes of the Parish Council meeting held on 21st June 2021 had been circulated and considered by the councillors.

No objections were raised to the Minutes of the meeting.

Cllr. Jenkins **proposed** that the Minutes be approved by the members.

Proposal **seconded** by Cllr. Pugh

Vote: The members present voted unanimously to approve the Minutes of the meeting on 21st June 2021 and they were duly signed by the acting Chairman as being a true record of the meeting.

086/21 – Matters arising from the Minutes of 21st June 2021

067/21: The Clerk confirmed she has reported the matter of the leaking mains water pipe (from Ticklerton through to Eaton) to Severn Trent.

079/21/1: The Clerk confirmed she met up with Mr James Bent at Hope Bowdler on 29th June and drove him around the parish to familiarise him with the boundaries and the works needing to be carried out. It was confirmed that he has now started work, cleaning and strimming around both bus shelters and cleaning road signs. The standard of his work was good.

079/21/3: The Clerk confirmed the order has now been placed for the Speed Indicator Device, to be erected by Mount View in Hope Bowdler. The supplier indicates delivery and installation will be towards the end of August. Shropshire Council have erected the necessary pole to attach the SID to.

Cllr. Pugh indicated that the very large pot hole 400 yards beyond Tickleton on the Wall road has still not be filled. The Clerk will chase the matter again.

087/21 – Reports

087/21/1: Cllr. Motley had emailed the following report as she was unable to attend the meeting. The Cabinet of SC got approval, by a narrow margin, to the proposed new Local Plan. It now passes to the next stage – examination in a public meeting of the Plan by the Planning Inspector at which members of the public can raise objections/comments. There are many opponents to the Plan for Ironbridge, Bridgnorth and Shifnal: she will give us a full report in September.

087/21/2: The Clerk reported further on the Safeguarding Review instituted by the parish council's bankers, HSBC. She has completed all the paperwork they required and has a telephone review booked for the 27th July 2021.

088/21 – Planning matters

21/02727/FUL – application for the erection of a two-storey garage with office/hobby room above, at The Wainhouse, Chelmick.

Councillors considered the plans and design statement. They felt it was in keeping with the surrounding buildings, using materials sympathetic to the existing materials. The proposed building is to be built on the site of an old agricultural building. It was noted there were no public comments or objections on the planning portal from neighbours. SC's Conservation of the Historic Environment Dept. were concerned at the large and dominant form this new building will have and felt it was out of context with the former agricultural building: however, they were not objecting to the scheme. SUDS had approved a drainage scheme to deal with surface water run-off.

Cllr. Jenkins **proposed** that the parish council supports this application and raises no objections to it.

Proposal **seconded** by Cllr. Gray

Vote: Members voted unanimously in support of the proposal.

089/21 – Consideration of Correspondence and Communications

Correspondence & communications discussed at the meeting on Monday 19th July 2021

1. Email to Clerk to South Shropshire Local Area Committee confirming Cllr. Jenkins will represent this parish council at future meetings.
2. Letter – Clerk to Severn Trent Water asking them to consider renewing the mains water pie from Ticklerton to Eaton on account of the frequent leaking episodes which occur along the route of this pipe.
3. Notice from Highways of a temporary road closure from 3rd July to 17th July due to surface dressing works between Hope Bowdler and Soudley.
4. Notification of the Shropshire HAF Activity Programme for the summer of 2021. (HAF = Holiday Activities & Food). Vouchers available from schools from 9th July. Contact: HAF.programme@shropshire.gov.uk with any questions.
5. Email from David Gradwell, Highways Dept. confirming that Kier will be erecting the post for the SID device in Hope Bowdler imminently.
6. 17.07.21 - Notification from the external auditors, PKF Littlejohn confirming receipt of this parish council's request for an exempt status from review (i.e. second audit).. Unless any persons exercise their rights to challenge our accounts, the audit process for 2020/2021 will be considered complete. The notice has been placed on the parish council's website.
7. 17.07.21 Email to James Bent asking him to deal with all outstanding maintenance issues as soon as possible.
8. Bundle of emails and letters from HSBC Bank advising a Safeguarding Review is to be carried out on this parish council's account. Two appointments arranged to do this: 27th and 28th July 2021. Further notification on 12th July advising it will no longer be sending out paper bank statements.

090/21 – Highways and Environmental matters,

The suppliers of the Speed Indicator Device had submitted a form requesting technical and locational information about the post on which the SID is to be attached. Cllr. Jenkins kindly completed the form.

Cllr. Madeley & Jenkins both commented favourably on the work carried out to date by the new EMO, Mr James Bent

091/21– Financial Matters

1. Precept Funds – balance b/fwd from June 2021 £6,568.75

Less: Payments to be made on 19th July 2021 from Precept Fund

- Clerk's net salary for July 2021 £159.86
- HMRC. PAYE on Clerk's July` Salary £ 40.00
- Westcotec Ltd. – Speed Indicator Device: Total cost of SID
- £4,386.00 – cost funded from part Precept Fund and part

from Neighbourhood Fund.

Precept Fund - part payment for the Speed Indicator Device:

£1,240.65

NB. VAT of £731 from this sum will be reclaimed in due course.

• Admin expenses incurred in July, paid by Clerk and reclaimed by her.

- Contribution towards telephone/internet

provision for July 2021 @ £20 per month £20.00

- 1 pkt A4 copy paper & document folders £ 3.85

- Postage & certificates of posting re HSBC x 2

Plus 6 x 2nd class stamps £ 6.54

- Travelling expenses @ 45p per mile

29.06.21 – to Hope Bowdler to meet Mr Bent – EMO candidate & taking him around the parish & discussing work to be done. 38 miles

19.07.21 – to Hope Bowdler Village Hall for

Parish Council Meeting – 34 miles:

Total mileage @ 45p – 72 miles £32.40

£62.79

£ 62.79

£1,503.30

£1,503.30

Balance of Precept Fund c/fwd to September 2021

£5,065.45

Ring Fenced funds held by Parish Council

Balance of Environmental Grant b/fwd from June 2021

£895.93

Transparency Code Grant- balance b/fwd from June 2021

£ 43.17

Neighbourhood Fund grant received 26.04.19

£3,145.35

Less: Westcotec Ltd - part payment towards Speed Indicator

Device - balance from Precept Fund

£3,145.35

Nil

NB. Total cost of SID - £4,386.00

Cllr. Jenkins **proposed** that the cheques listed above be approved for payment.

Proposal **seconded** by Cllr. Pugh

Vote: councillors voted unanimously to approve payment of the cheques listed.

Total funds held by Parish Council following authorisation & presentation of the above cheques.

• Precept Fund	£5,065.45
• Environmental/Asset Maintenance Fund	£ 895.93
• Transparency Code Grant	£ 43.17
• Neighbourhood Fund grant	£ nil
	<u>Total: £6,004.55</u>

Bank Statement/Cash Book reconciliation.

HSBC Bank Statement numbered 117 has not been received by the Clerk and is still awaited. It will be presented to members to verify the Clerk's reconciliation between the parish council's cash book and the bank statement at the September meeting.

092/21 - Questions for the Chairman

Cllr. Pugh, having suffered thefts of equipment from his farm, mentioned the Police had told him about the SmartWater scheme. He suggested the parish council should investigate the scheme. The Clerk said she has raised this a couple of years ago but it has aroused no interest then.

The Clerk is familiar with the scheme as Diddlebury Parish Council had purchased SmartWater kits for every house in Diddlebury parish. Using a small kit of special liquid householders can mark their household goods and chattels with a code specifically identifying the goods to their address. If stolen goods are subsequently recovered by the police they can be restored to their owner. Providing the majority of houses in a parish purchase the kits, the Police will arrange for street signs to be erected, identifying the area as being SmartWater protected. These signs, together with SmartWater stickers which must be displayed on individual properties, are the biggest incentive against theft. Research has shown gangs of thieves do not target villages/areas which are identified as being SmartWater protected areas. Part of the cost for the kits was paid by the PCC, but £2307 came from Diddlebury's Precept.

The Clerk felt therefore that councillors need to decide whether they want to pursue the SmartWater scheme via the 2022/2023 Precept, or whether to raise the Precept for a second SID, to be placed on the B4371 from the Church Stretton direction. To purchase both would involve more than doubling the present Precept. The matter was deferred for further consideration.

There being no further business to conduct, the Chairman thanked everyone for their attendance and closed the meeting at 8.30pm

**Date & Venue of the next Parish Council meeting
Monday 20th September 2021, 7.30pm at Ticklerton Village Hall.**

SIGNED Graham Watts

20th September 2021
DATED: _____